

## ITEM A.28.10.05.12 (originally A.28.26.04.12)

## COUNCIL COMMITTEES:

1. RETURN OF ATTENDANCE OF MEETINGS OF COUNCIL AND ITS COMMITTEES – OCTOBER TO DECEMBER 2011 – QUARTER 2, 2011/2012 FINANCIAL YEAR
2. SEAT CALCULATION: EXECUTIVE COMMITTEE COMPOSITION

(4/1/B)

RESOLVED A.28.10.05.12 -

1. THAT note be taken of the number of meetings held by Council and its Committees for the period 1 October 2011 to 31 December 2011 as follows:

DATE 2011	PORTFOLIO COMMITTEES	EXECUTIVE COMMITTEE	COUNCIL
OCTOBER	10	3	1
NOVEMBER	10	1	0
DECEMBER	0	1	1

(DCSS)

2. THAT note be taken of the *Return of Attendance of meetings by councillors* for the period 1 October 2011 to 31 December 2011 as more fully recorded in the report in this regard.

(DCOMS)

3. THAT a report be submitted to the Rules and Ethics Committee at their next meeting about the composition of Council's Executive Committee and seat calculation of parties that was issued for LIM 344 by the IEC on 20 May 2011.

(DCSS)

Return of Attendance Oct to Dec 2011

## ITEM A.28.26.04.12

### COUNCIL COMMITTEES: RETURN OF ATTENDANCE OF MEETINGS OF COUNCIL AND ITS COMMITTEES – OCTOBER TO DECEMBER 2011 – QUARTER 2, 2011/2012 FINANCIAL YEAR (4/1/B)

Report of the Director Corporate Support and Shared Services

#### Summary

Council has to take note of the *Return of Attendance* by Councillors of meetings of Council and its various Committees held since 1 October 2011 to 31 December 2011 (Quarter 2 of the 2011/2012 financial year)

#### Background

##### 1. The Council and Committees of Council

The description below reflects on the establishment of Council and all its committees since 18 May 2011.

- 1.1 The new Council was inaugurated on 31 May 2011 at the 71<sup>st</sup> Special Council Meeting.

“RESOLVED A.37.31.05.11 -

1. THAT note be taken of the names of seventy four (74) persons that have been elected as municipal councillors with effect from 18 May 2011 in terms of the provisions of the Local Government: Municipal Structures Act, 117 of 1998, as amended for the term of office as recorded under section 24 of the Structures Act, and more fully set out in Annexure C attached to the report in this regard.
2. THAT it be noted that the IEC on 31 May 2011 submitted the name of Ms Zaheera Jooma, duly elected councillor for the vacant seat as proportional representative of the Democratic Alliance Party, and that Cllr Z Jooma had thus been duly elected in such capacity with effect of 18 May 2011 ”

- 1.2 The Executive Committee members were elected at the 71<sup>st</sup> Special Council Meeting

“RESOLVED A.40.31.05.11 –

1. THAT the number of seats in the Executive Committee be composed under the provisions of section 43 of the Local Government: Municipal Structures Act, 1998 and in accordance with the seat calculation of parties that was issued for LIM334 that was issued by the I E C on 20 May 2011.
2. THAT the Executive Committee be composed of ten (10) members as permitted in terms of the provisions of section 43 of the Local Government: Municipal Structures Act, 117 of 1998.
3. THAT it be noted that the following councilors were duly elected as Members of the Executive for the term of office that ends with the next general municipal election:
  - 1.1 Cllr M M Lerule
  - 1.2 Cllr F J Rikhotso
  - 1.3 Cllr N J Matumba
  - 1.4 Cllr S M Sinyosi
  - 1.5 Cllr P F Mashimbye
  - ~~1.6 Cllr N A Makhanda Resigned June 2011~~
  - 1.7 Cllr A du Plooy
  - ~~1.8 Cllr M B Bopape Resigned June 2011~~
  - 1.9 Cllr J P Underwood
  - 1.10 Cllr D T Ratschikuni ”

### 1.3 Full-time councilors – 2011/2012

Full-time councilors were designated as follows

(From 7 June 2011)

Clr F J Rikhotso  
 Clr N J Matumba  
 Clr S M Sinyosi  
 Clr P F Mashimbye

(From 31 May 2011)

The Mayor  
 The Chief Whip  
 The Speaker

(From 23 January 2012)

The Chairperson of MPAC (from January 2012)

### 1.4 Council's Section 79 and Section 80 Committees appointed by Resolution

Council constituted the following Portfolio Committees at its 60<sup>th</sup> meeting held on 1 August 2011-

*“RESOLVED A.52.01.08.11 –*

1. *THAT Council appoints members in Council Committees in terms of the provisions of the Local Government: Municipal Structures Act, 1998.*
2. *THAT Council delegate the power to appoint Members of the Section 79 Committees to the Chief Whip, Cllr R Ludere, and the appointment of members of Section 80 Committees to the Chairperson of the Executive Committee.*
3. *THAT with specific reference to paragraph 2 above, it be noted that Cllr R Ludere appointed the following Councilors as members of Section 79 Committees as indicated against each Committee:*

#### A. SECTION 79 COMMITTEES

1.	<b>Housing, Roads and Transport :</b> Cllr S Z Mthombeni (Chairperson)	Tshavhuyo T G Mukhaha A J Hlungwani K A Nemafohoni M G <del>Mahwai J</del> –Resigned 2 Aug 2011 Mazibuko M P Rekhotso S M Tshilambyana M S
2.	<b>Finance:</b> Cllr T G Tshavhuyo (Chairperson)	Mmboyi D Mukhaha J Davhana N D Munyai N S Mulovhedzi M D Thandavhathu N R Malange T M Du Plooy A
3.	<b>Sports and Recreation, Arts and Culture:</b> Cllr N F Chililo (Chairperson)	Shandukani M J Tshilambwana M J Ndwambi M T Magada M R <del>Maboko K</del> Resigned 2 Aug 2011 Makhubele R T Maphahla A Z

4.	<b>Youth, Women, Elderly, Gender, People with Disability and Children:</b> Cllr T M Malange (Chairperson)	Kennealy A Mathalise L M Mukhari M F Tsavhuyo T G Mthombeni S Z Nkanyani R G <del>Mahwai J</del> Resigned 2 Aug 2011
5.	<b>Technical Services and Infrastructure:</b> Cllr T Mamorobela (Chairperson)	Tshavhuyo G Mathladisa S V Kutama N Mathavha H Mulovhedzi M D Balibali N P Shandukani M J Jooma Z
6.	<b>Community Services:</b> Cllr T J Mamafha (Chairperson)	Maphala O S Hlungwani K A Hlungwane B F Madavhu F F Thandavhathu N R Mathavha H Jooma Z Malima M E
7.	<b>Corporate Services:</b> Cllr D Davhana (Chairperson)	Mathoma P Rasimphi M P Mukhaha A J Mamafha T J Kennealy A Ludere E H Malange R Matladisa L M
Sub-committees	<b>Corporate Services Sub-Committees</b>	
	<b>A. Local Labour Forum</b> Cllr D Davhana (Chairperson)	Mukhaha A J Mathoma P Mamafha T J
	<b>B. Employment Equity</b> Cllr S V Matladise (Chairperson)	Matladisa L M Ludere E H Mathoma P
	<b>C. Pension Funds</b> Cllr S V Mathladise (Chairperson)	Kennealy A Rasimphi M P Mamafha T J
8.	<b>Planning, Economic Development, Tourism and Traditional Affairs:</b> Cllr L B Mohale (Chairperson)	Munyai N S Malange R Ngobeni N E Kennealy A Gabara M J Thandavhathu N R Magada M R Kutama N
9.	<b>Disaster, Moral Regeneration and Pastors Forum:</b> Cllr A S Gundula (Chairperson)	Mahamed Omar A Maphala O S Makhuvha V S Mavhunda M D Mmbadi T A Mamatsiari M S Matodzi A N <del>Maboko N K</del> Resigned 2 Aug 2011 Ndou M E
10.	<b>Rules and Ethics:</b> Cllr F N Madzhiga (Chairperson)	Matodzi A M Mmbadi T A Mamafha T C Rasimphi M P Nemafhohoni M J

		<i>Balibali M P</i>
11.	<b>Municipal Public Accounts Committee:</b> <i>Cllr Mmbadi T (Chairperson)</i>  Abolished by Council Resolution A121.01.12.11	<del><i>Mboyi D</i></del> <del><i>Davhana D</i></del> <del><i>Mokgale L B</i></del> <del><i>Mulovhedzi M D</i></del> <del><i>Malange T</i></del> <del><i>Maphala O S</i></del> <del><i>Shandukani J</i></del> <del><i>Hlungwane B F</i></del> <del><i>Mahwai J</i></del>

4. THAT with specific reference to paragraph 2 above, it be noted that the Chairperson of the Executive Committee appointed the following Councillors as members of Section 80 Committees, as indicated against each Committee:

**B. SECTION 80 COMMITTEES**

1.	<b>Housing, Roads and Transport :</b> <i>Cllr Bopape M.B (Chairperson) (resigned 30 June 2011)</i>	<i>Mthombeni S Z</i> <i>Tshavhuyo T G</i> <i>Mukhaha A J</i> <i>Hlungwani K A</i> <i>Nemafohoni M G</i> <del><i>Mahwai J</i></del> <i>Resigned 2 Aug 2011</i> <i>Chililo N F</i> <i>Rekhotso S M</i> <i>Tshilambyana M S</i> <i>Balibali N P</i> <i>Sakhwari I (DA letter dated 30 December 2011)]</i>
2.	<b>Finance:</b> <i>Cllr Lerule M.M (Chairperson)</i>	<i>Tshavhuyo T G</i> <i>Mthombeni S Z</i> <i>Mukhaha J</i> <i>Davhana N D</i> <i>Munyai N S</i> <i>Mulovhedzi M D</i> <i>Thandavhathu N R</i> <i>Makhubele R</i> <i>Du Plooy A</i> <i>Ndwambi M T</i>
3.	<b>Sports and Recreation, Arts and Culture:</b> <i>Cllr Makhanda A (Chairperson) (resigned 29 June 2011)</i>	<i>Chililo N F</i> <i>Mthombeni S Z</i> <i>Tshilambwana M J</i> <i>Ndwambi M T</i> <i>Magada M R</i> <i>Makhubele R T</i> <i>Maphahla A Z</i> <del><i>Maboko K</i></del> <i>Resigned 2 Aug 2011</i> <i>Sakhwari I (DA letter dated 30 December 2011)]</i>
4.	<b>Youth, Women, Elderly, Gender People with Disability and Children:</b> <i>Cllr Ratshikuni T D (Chairperson)</i>	<i>Malange T M</i> <i>Kennealy A</i> <i>Mathalise L M</i> <i>Mukhari M F</i> <i>Tsavhuyo T G</i> <i>Shandukani J</i> <i>Matodzi N A</i> <i>Nkanyani R G</i> <i>Ludere E H</i> <del><i>Mahwai J</i></del> <i>Resigned 2 Aug 2011</i> <i>Madzivhandila R (DA letter dated 30 December 2011)</i>

5.	<b>Technical Services and Infrastructure:</b> Cllr Rikhotso F J (Chairperson)	Mamorobela T Madzhiga N Mathladisa S V Kutama N Mmboyi D Mulovhedzi M D Balibali N P Shandukani M J Jooma Z
6.	<b>Community Services:</b> Cllr Mashimbye P F (Chairperson)	Mamafha T J Maphala O S Hlungwani K A Hlungwane B F Madavhu F F Thandavhathu N R Mathavha H Jooma Z Malange T
7.	<b>Corporate Services:</b> Cllr Sinyosi S M (Chairperson)	Madzhiga N Mathoma P Rasimphi M P Mukhaha A J Mamafha T C Kennealy A Machete M Davhana D Malange R Mathalise L M Malima M E
Sub- committees	<b>Corporate Services Sub-Committees</b>	
	<b>D. Local Labour Forum</b> Cllr Sinyosi S M (Chairperson)	Davhana N D Mukhaha A J Mamafha T C
	<b>E. Employment Equity</b> Cllr Sinyosi S M (Chairperson)	Mathoma P Machete M Mathalise L M Malima M E
	<b>F. Pension Funds</b> Cllr Sinyosi S M (Chairperson)	Madzhiga N Rasimphi M P Malange R
8.	<b>Planning, Economic Development, Tourism &amp; Traditional Affairs:</b> Cllr Matumba N J (Chairperson)	Munyai N S Mohale L B Malange R Ngobeni N E Kennealy A Gabara M J Hlungwani B F Magada M R Kutama N Balibali N P
9.	<b>Disaster, Moral Regeneration and Pastors Forum:</b> Cllr Underwood J P (Chairperson)	Gundula A S Mahamed Omar A Maphala O S Machovani G Makhuvha V S Malema M E Mmbadi T A Mamatsiari M S Mazibuko M P Ndwambi M T <del>Maboko N K</del> – Resigned 2 Aug 2011 Madzivhandila R (letter dated 30 December 2011 – DA)

5. THAT the Committees appointed under paragraph 3 and paragraph 4 above proceed with their roles and functions with immediate effect in order not to cause any delays be resubmitting composition of committees at the next scheduled Council meeting for October 2011.

6. THAT Council takes cognizance of the existence of the Audit Committee established in terms of the provisions of the Local Government: Municipal Finance Management Act, 2003.

7. THAT Council takes note of the new governance model proposed in CoGTA Circular No. 1 of 2011 attached to the report in this regard as Annexure A.

8. THAT in view of paragraph 7 above, Council further instructs the Municipal Manager to submit a comprehensive report to Council at its next ordinary meeting about implementation as well as the legal and financial implications of the new governance model.

(REMARK: Paragraph 3 and paragraph 4 was inserted into this Resolution as prepared under delegated powers of the Chief Whip and Chairperson of the Executive Committee respectively.)”

### 1.5 Council’s Municipal Public Accounts Committee (MPAC)

The new Municipal Public Accounts Committee was established by Council Resolution A.121.1.12.11 which reads as follows:

RESOLVED A.121.01.12.11 –

1. THAT note be taken of the Final Guidelines for the Establishment of Municipal Public Accounts Committees (MPACs) which was received under cover of a letter dated 17 August 2011 from the Deputy Director General: Governance and Intergovernmental Relations, Department Cooperative Governance and attached as Annexure A to the report in this regard.
2. THAT the Municipal Public Accounts Committee constituted under Council Resolution A.52.01.08.11 be revoked and that a Municipal Public Accounts Committee be re-constituted anew consisting of ten (10) to thirteen (13) Councilors who will serve as members of the Committee.
3. THAT the Chairperson of the Municipal Public Accounts Committee be appointed in full-time capacity, and that the Office of the Speaker be vested with the delegated power to finalize the names of the members of the Committee and the designation of the full-time Chairperson.
4. THAT the following councilors be designated as members of the Municipal Public Accounts Committee:

**Cllr L B Magale, Cllr T Malange, Cllr J Shandukani, Cllr B F Hlongwani, Cllr M R Madzivhandila, Cllr T P Mamorobela, Cllr M Mutele, Cllr Q Ratshivhombela, Cllr R S Baloyi, Cllr H G Mahani and Cllr H Mathavha**

[In the letter of the Caucus Leader of the Democratic Alliance, it is requested that Cllr A Kenneally be the representative councilor of the DA in the Municipal Public Accounts Committee]

[The Chairperson of MPAC was designated by the Speaker in a letter dated 23 January 2012 to be Cllr R S Baloyi]

### 1.6 Council’s Audit and Performance Audit Committee of Council

Council established its Audit and Performance Audit Committee by Council Resolution on 27 February 2012 as follows:

“RESOLVED A.27.27.02.12 -

1. *THAT it be noted that the existing contracts between Makhado Municipality and the previous Audit Committee members expired on 31 December 2011.*
2. *THAT Mr B Mbewu, Dr J Zaيمان, Ms S J Masite, and Mr Z L Luxolo because of their qualifications and appropriate experience be appointed to serve as the Council of Makhado Municipality's Audit and Performance Audit Committee members to comply with Local Government: Municipal Finance Management Act, 2003 (no 56 of 2003) (Chapter 14, Section 166) and Municipal Planning and Performance Management Regulations, Regulation 14 (2) (a) and (c).*
3. *THAT Mr B Mbewu be appointed as the chairperson of the Committee because he has previously served in Makhado Municipality Audit Committee as member and he understands the municipality's environment.*
4. *THAT the Audit and Performance Audit Committee members be appointed for a period of thirty six (36) months with effect from the date of Council Resolution.*
5. *THAT Committee members be remunerated for preparation and attendance of meetings according to National Treasury Regulation that regulate the remuneration of commission and committee and also be reimbursed for expenses incurred for attending audit committee meetings.*
6. *THAT members who hold the highest professional qualifications in their field be remunerated in line with the Auditor General (SA) rates for a maximum of eight (8) hours per meeting including preparation.*
7. *THAT the Audit and Performance Audit Committee must commence with its oversight functions with effect from the date on which members accepted their appointment in writing.*
8. *THAT the Audit and Performance Audit Committee members must sign a service level agreement from date of acceptance of appointment in this regard."*

**2. Return of attendance of meetings of Council and its Committees for the period October 2011 to December 2011**

**2.1 TABEL**

**SUMMARY OF COUNCIL AND ITS COMMITTEES' MEETINGS HELD FROM 1 OCTOBER 2011 TO 31 DECEMBER 2011 – QUARTER 2 OF 2011/2012 FINANCIAL YEAR**

MEETING DATE	MEETING NUMBER	COMMITTEE	NUMBER OF ITEMS CONSIDERED
OCTOBER 2011			
27 October 2011	61	Council	71
6 October 2011	286	Executive Committee	19
20 October 2011	287	Executive Committee	28
27 October 2011	288	Executive Committee	0 ( <i>Confirmation of Minutes</i> )
10 October 2011	26	Portfolio Committee Community Services	7
18 October 2011	81	Portfolio Committee Corporate Services	8
11 October 2011	77	Portfolio Committee Finance	5



MEETING DATE	MEETING NUMBER	COMMITTEE	NUMBER OF ITEMS CONSIDERED
19 October 2011	78	Portfolio Committee Finance	1
4 October 2011	52	Local Labour Forum	4
17 October 2011	53	Local Labour Forum	5
19 October 2011	54	Local Labour Forum	4
12 October 2011	27	Portfolio Committee Planning, Economic Development, Tourism & Traditional Affairs	3
12 October 2011	44	Portfolio Committee Technical Services And Infrastructure	4
12 October 2011	8	Portfolio Committee Youth, Women, Elderly, Gender, People With Disability And Children	1
NOVEMBER 2011			
23 November 2011	289	Executive Committee	23
14 November 2011	27	Portfolio Committee Community Services	2
16 November 2011	82	Portfolio Committee Corporate Services	7
28 November 2011	83	Portfolio Committee Corporate Services	3
11 November 2011	1	Employment Equity	1
15 November 2011	79	Portfolio Committee Finance	4
29 November 2011	80	Portfolio Committee Finance	1
29 November 2011	55	Local Labour Forum	4
16 November 2011	28	Portfolio Committee Planning, Economic Development, Tourism & Traditional Affairs	6
14 November 2011	8	Rules & Ethics	1
16 November 2011	45	Portfolio Committee Technical Services And Infrastructure	3
DECEMBER 2011			
1 December 2011	73	Special Council	26
1 December 2011	290	Executive Committee	3

## 2.2 Return of Attendance of the various Council, Executive Committee and Portfolio Committee meetings

### 2.2.1 The month of October to December 2011

#### (a) **COUNCIL MEETINGS FROM 1 OCTOBER 2011 TO 31 DECEMBER 2011 – (61<sup>ST</sup> & 73<sup>RD</sup> SPECIAL) - 2 MEETINGS**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
1. AHMED, M O	2	0	2	0
2. BALIBALI, N P	2	2	0	0
3. BALOYI, S R (elected 26 August 2011)	2	1	1	1
4. CHILOLO, N F	2	2	0	0

	<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
5.	DAVHANA, N D	2	2	0	0
6.	DU PLOOY, A <i>(Executive Committee)</i>	2	2	0	0
7.	GABARA, M J	2	2	0	0
8.	<del>GUNDULA, A S</del> <i>(passed away on 8 November 2011 – vacant ward councilor post)</i>	2	0	2	1
9.	HLABIPA M M <i>(elected 5 October 2011)</i>	2	2	0	0
10.	HLONGWANE, F B	2	1	1	1
11.	HLUNGWANI, K A	2	1	1	1
12.	JOOMA, Z	2	1	1	0
13.	KENNEALY, A	2	0	2	0
14.	KUTAMA, N	2	2	0	0
15.	LERULE, M M <i>(Mayor)</i>	2	2	0	0
16.	LUDERE, E H	2	1	1	1
17.	LUDERE, R <i>(Chief Whip)</i>	2	1	1	0
18.	LUDUVHUNGU V S <i>(elected 5 October 2011)</i>	2	2	0	0
19.	MACHETHE, M S	2	1	1	1
20.	MADAVHU, F F	2	2	0	0
21.	MADZHIGA, F N	2	1	1	1
22.	MADZIVHANDILA M R <i>(elected 22 August 2011)</i>	2	1	1	0
23.	MAGADA, M R	2	2	0	0
24.	MAHANI M G <i>(elected 26 August 2011)</i>	2	2	0	0
25.	MAHLADISA, S V	2	1	1	0
26.	MAKHUBELA, R T	2	2	0	0
27.	MAKHUVHA, V S	2	1	1	1
28.	MALANGE, R	2	2	0	0
29.	MALANGE, T M	2	2	0	0
30.	MALIMA, M E	2	2	0	0
31.	MAMAFHA, T J	2	2	0	0
32.	MAMAFHA, T C	2	2	0	0
33.	MAMATSIARI, M S	2	2	0	0
34.	MAMOROBELA, T P	2	1	1	1
35.	MAPHAHLA, A Z	2	2	0	0
36.	MAPHALA, O S	2	2	0	0
37.	MASHIMBYE, P F <i>(Executive Committee)</i>	2	2	0	0
38.	MASUKA, S <i>(elected 5 October 2011)</i>	2	2	0	0

<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
39. MATHALISE, L M	2	1	1	1
40. MATHAVHA, H F	2	1	1	1
41. MATHOMA, M P	2	1	1	1
42. MATODZI, A M	2	2	0	0
43. MATUMBA, M T <i>(elected 26 August 2011)</i>	2	2	0	0
44. MATUMBA, N J <i>(Executive Committee)</i>	2	2	0	0
45. MAZIBUKO, M P	2	1	1	1
46. MBOYI, M D	2	1	1	0
47. MMBADI, T A	2	2	0	0
48. MOGALE, L B	2	2	0	0
49. MTHOMBENI, S Z	2	2	0	0
50. MUKHAHA, A J	2	1	1	1
51. MUKHARI, M F	2	2	0	0
52. MULOVHEDZI, M D	2	1	1	1
53. MUNYAI, M S	2	2	0	0
54. MUTAVHATSINDI, F D <i>(Speaker)</i>	2	2	0	0
55. MUTELE, T M <i>(elected 26 August 2011)</i>	2	2	0	0
56. NDWAMMBI, M T	2	2	0	0
57. NDZOVELA N G <i>(elected 5 October 2011)</i>	2	2	0	0
58. NELUVHOLA A T <i>(elected 5 October 2011)</i>	2	2	0	0
59. NEMAFHOHONI, M G	2	1	1	0
60. NETSHIVHULANA, T P	2	2	0	0
61. NGOBENI, N E	2	1	1	1
62. NKANYANE, R G	2	2	0	0
63. RAMUDZULI S D <i>(elected 26 August 2011)</i>	2	2	0	0
64. RASIMPHI, M P	2	2	0	0
65.RATSHIVHOMBELA, M Q <i>(elected 26 August 2011)</i>	2	1	1	1
66.RATSHIKUNI, D T <i>(Executive Committee)</i>	2	2	0	0
67.REKHOTSO, S M	2	2	0	0
68.RIKHOTSO, F J <i>(Executive Committee)</i>	2	2	0	0
69.SAKHWARI I <i>(elected 22 August 2011)</i>	2	2	0	0

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
70.SHANDUKANI, M J	2	2	0	0
71.SINYOSI, S M <i>(Executive Committee)</i>	2	2	0	0
72.THANDAVHATHU, R	2	2	0	0
73.TSHAVHUYO, T G	2	2	0	0
74.TSHILAMBYANA, M S	2	2	0	0
75.UNDERWOOD, J P <i>(Executive Committee)</i>	2	2	0	0

**ATTENDANCE OF COUNCIL MEETINGS – 1 OCTOBER 2011 TO 31 DECEMBER 2011  
TRADITIONAL LEADERS AS EX OFFICIO MEMBERS OF COUNCIL**

NAMES OF TRADITIONAL LEADERS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
<b>1. HOSI BUNGENI M S</b> (BUNGENI TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>2. KHOSI MULIMA S A</b> (MULIMA TRADITIONAL AUTHORITY)	2	27 Oct 0	0 1 Dec	0 0
<b>3. KHOSI MASAKONA M C</b> (MASAKONA TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>4. HOSI MAJOSI H M</b> (KHOMANANI TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>5. KHOSI NESENGANI T P</b> (NESENGANI TRADITIONAL AUTHORITY)	2	0 1 Dec	27 Oct 0	0 0
<b>6. KHOSI MASHAMBA N T L</b> (MASHAMBA TRADITIONAL AUTHORITY)	2	27 Oct 0	0 1 Dec	0 0
<b>7. HOSI MUKHARI S T</b> (NKHENSANI (CHAVANI) TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>8. HOSI BALOYI J</b> (RIBUNGWANA TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>9. KHOSI RAMABULANA V C</b> (NTHABALALA TRADITIONAL AUTHORITY)	2	0 0	27 Oct 1 Dec	0 0
<b>10. KHOSI MASHAU T R V</b> (MASHAU TRADITIONAL AUTHORITY)	2	0 1 Dec	27 Oct 0	0 0
<b>11. KHOSI NETSIANDA M W</b> (TSIANDA TRADITIONAL AUTHORITY)	2	27 Oct 0	0 1 Dec	0 0
<b>12. HOSI MUKHARI T J</b> (ELIM/SHIRLEY TRADITIONAL AUTHORITY) <i>Passed away on 20 January 2010.</i>	2	0	0	0
<b>13. KHOSI MADZIVHANDILA M A</b> (TSHAKHUMA TRADITIONAL AUTHORITY) <i>Passed away</i>	2	0	0	0

NAMES OF TRADITIONAL LEADERS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
14. <b>KHOSI SINTHUMULE S E</b> (SINTHUMULE TRADITIONAL AUTHORITY) <i>Passed away on 30 April 2008.</i>	2	0	0	0

(b) **EXECUTIVE COMMITTEE (MEETINGS) OCTOBER TO DECEMBER 2011 (286<sup>TH</sup> TO 290<sup>TH</sup>) – 5 MEETINGS**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR LURULI M M (Mayor)	5	5	0	0
CLLR BOPAPE M B <i>(Resigned 30 June 2011)</i>	Resigned June 2011			
CLLR DU PLOOY A	5	5	0	0
CLLR MAKHANDA N A <i>(Resigned 29 June 2011)</i>	Resigned June 2011			
CLLR MASHIMBYE P F	5	5	0	0
CLLR MATUMBA N J	5	3	2	2
CLLR RATSHIKUNI D T	5	5	0	0
CLLR RIKHOTSO F J	5	5	0	0
CLLR SINYOSI S M	5	5	0	0
CLLR UNDERWOOD J P	5	5	0	0

2.2.2 The month of October 2011

Council and Executive Committee meetings were held and attendance is reflected hereinafter

(c) **COUNCIL MEETINGS (GENERAL 61<sup>st</sup>) 27 October 2011**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
1. AHMED, M O	1	0	1	0
2. BALIBALI, N P	1	1	0	0
3. BALOYI, S R <i>(elected 26 August 2011)</i>	1	0	1	1
4. CHILLO, N F	1	1	0	0
5. DAVHANA, N D	1	1	0	0
6. DU PLOOY, A <i>(Executive Committee)</i>	1	1	0	0
7. GABARA, M J	1	1	0	0
8. GUNDULA, A S	0	0	1	1
9. HLABIPA M M <i>(elected 5 October 2011)</i>	1	1	0	0
10. HLONGWANE, F B	1	1	0	0
11. HLUNGWANI, K A	1	1	0	0
12. JOOMA, Z	1	0	1	0
13. KENNEALY, A	1	0	1	1

	<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
14.	KUTAMA, N	1	1	0	0
15.	LERULE, M M ( <i>Mayor</i> )	1	1	0	0
16.	LUDERE, E H	1	0	1	1
17.	LUDERE, R ( <i>Chief Whip</i> )	1	0	1	0
18.	LUDUVHUNGU V S ( <i>elected 5 October 2011</i> )	1	1	0	0
19.	MACHETHE, M S	1	0	1	1
20.	MADAVHU, F F	1	1	0	0
21.	MADZHIGA, F N	1	1	0	0
22.	MADZIVHANDILA M R ( <i>elected 22 August 2011</i> )	1	1	0	0
23.	MAGADA, M R	1	1	0	0
24.	MAHANI M G ( <i>elected 26 August 2011</i> )	1	1	0	0
25.	MAHLADISA, S V	1	0	1	0
26.	MAKHUBELA, R T	1	1	0	0
27.	MAKHUVHA, V S	1	1	0	0
28.	MALANGE, R	1	1	0	0
29.	MALANGE, T M	1	1	0	0
30.	MALIMA, M E	1	1	0	0
31.	MAMAFHA, T J	1	1	0	0
32.	MAMAFHA, T C	1	1	0	0
33.	MAMATSIARI, M S	1	1	0	0
34.	MAMOROBELA, T P	1	0	1	1
35.	MAPHAHLA, A Z	1	1	0	0
36.	MAPHALA, O S	1	1	0	0
37.	MASHIMBYE, P F ( <i>Executive Committee</i> )	1	1	0	0
38.	MASUKA, S ( <i>elected 5 October 2011</i> )	1	1	0	0
39.	MATHALISE, L M	1	0	1	1
40.	MATHAVHA, H F	1	1	0	0
41.	MATHOMA, M P	1	1	0	0
42.	MATODZI, A M	1	1	0	0
43.	MATUMBA, M T ( <i>elected 26 August 2011</i> )	1	1	0	0
44.	MATUMBA, N J ( <i>Executive Committee</i> )	1	1	0	0
45.	MAZIBUKO, M P	1	1	0	0
46.	MBOYI, M D	1	0	1	0
47.	MMBADI, T A	1	1	0	0
48.	MOGALE, L B	1	1	0	0

	<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
49.	MTHOMBENI, S Z	1	1	0	0
50.	MUKHAHA, A J	1	1	0	0
51.	MUKHARI, M F	1	1	0	0
52.	MULOVHEDZI, M D	1	1	0	0
53.	MUNYAI, M S	1	1	0	0
54.	MUTAVHATSINDI, F D (Speaker)	1	1	0	0
55.	MUTELE, T M (elected 26 August 2011)	1	1	0	0
56.	NDWAMMBI, M T	1	1	0	0
57.	NDZOVELA N G (elected 5 October 2011)	1	1	0	0
58.	NELUVHOLA A T (elected 5 October 2011)	1	1	0	0
59.	NEMAFHOHONI, M G	1	1	0	0
60.	NETSHIVHULANA, T P	1	1	0	0
61.	NGOBENI, N E	1	1	0	0
62.	NKANYANE, R G	1	1	0	0
63.	RAMUDZULI S D (elected 26 August 2011)	1	1	0	0
64.	RASIMPHI, M P	1	1	0	0
65.	RATSHIVHOMBELA, M Q (elected 26 August 2011)	1	0	1	1
66.	RATSHIKUNI, D T (Executive Committee)	1	1	0	0
67.	REKHOTSO, S M	1	1	0	0
68.	RIKHOTSO, F J (Executive Committee)	1	1	0	0
69.	SAKHWARI I (elected 22 August 2011)	1	1	0	0
70.	SHANDUKANI, M J	1	1	0	0
71.	SINYOSI, S M (Executive Committee)	1	1	0	0
72.	THANDAVHATHU, R	1	1	0	0
73.	TSHAVHUYO, T G	1	1	0	0
74.	TSHILAMBYANA, M S	1	1	0	0
75.	UNDERWOOD, J P (Executive Committee)	1	1	0	0

(d) **COUNCIL MEETINGS (SPECIAL) 73<sup>rd</sup> Special Council :1 December 2011**

	<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
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NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
1. AHMED, M O	1	0	1	0
2. BALIBALI, N P	1	1	0	0
3. BALOYI, S R (elected 26 August 2011)	1	1	0	0
4. CHILILO, N F	1	1	0	0
5. DAVHANA, N D	1	1	0	0
6. DU PLOOY, A <i>(Executive Committee)</i>	1	1	0	0
7. GABARA, M J	1	1	0	0
8. <del>GUNDULA, A S</del> <i>(passed away on 8 November 2011 – vacant ward councillor post)</i>	0	0	0	0
9. HLABIPA M M (elected 5 October 2011)	1	1	0	0
10. HLONGWANE, F B	1	0	1	1
11. HLUNGWANI, K A	1	0	1	1
12. JOOMA, Z	1	1	0	0
13. KENNEALY, A	1	0	1	0
14. KUTAMA, N	1	1	0	0
15. LERULE, M M <i>(Mayor)</i>	1	1	0	0
16. LUDERE, E H	1	1	0	0
17. LUDERE, R <i>(Chief Whip)</i>	1	1	0	0
18. LUDUVHUNGU V S (elected 5 October 2011)	1	1	0	0
19. MACHETHE, M S	1	1	0	0
20. MADAVHU, F F	1	1	0	0
21. MADZHIGA, F N	1	0	1	1
22. MADZIVHANDILA M R (elected 22 August 2011)	1	0	1	0
23. MAGADA, M R	1	1	0	0
24. MAHANI M G (elected 26 August 2011)	1	1	0	0
25. MAHLADISA, S V	1	1	0	0
26. MAKHUBELA, R T	1	1	0	0
27. MAKHUVHA, V S	1	0	1	1
28. MALANGE, R	1	1	0	0
29. MALANGE, T M	1	1	0	0
30. MALIMA, M E	1	1	0	0
31. MAMAFHA, T J	1	1	0	0
32. MAMAFHA, T C	1	1	0	0
33. MAMATSIARI, M S	1	1	0	0
34. MAMROBELA, T P	1	1	0	0
35. MAPHAHLA, A Z	1	1	0	0



<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
36. MAPHALA, O S	1	1	0	0
37. MASHIMBYE, P F <i>(Executive Committee)</i>	1	1	0	0
38. MASUKA, S <i>(elected 5 October 2011)</i>	1	1	0	0
39. MATHALISE, L M	1	1	0	0
40. MATHAVHA, H F	1	0	1	1
41. MATHOMA, M P	1	0	1	1
42. MATODZI, A M	1	1	0	0
43. MATUMBA, M T <i>(elected 26 August 2011)</i>	1	1	0	0
44. MATUMBA, N J <i>(Executive Committee)</i>	1	1	0	0
45. MAZIBUKO, M P	1	0	1	1
46. MBOYI, M D	1	1	0	0
47. MMBADI, T A	1	1	0	0
48. MOGALE, L B	1	1	0	0
49. MTHOMBENI, S Z	1	1	0	0
50. MUKHAHA, A J	1	0	1	1
51. MUKHARI, M F	1	1	0	0
52. MULOVHEDZI, M D	1	0	1	1
53. MUNYAI, M S	1	1	0	0
54. MUTAVHATSINDI, F D <i>(Speaker)</i>	1	1	0	0
55. MUTELE, T M <i>(elected 26 August 2011)</i>	1	1	0	0
56. NDWAMMBI, M T	1	1	0	0
57. NDZOVELA N G <i>(elected 5 October 2011)</i>	1	1	0	0
58. NELUVHOLA A T <i>(elected 5 October 2011)</i>	1	1	0	0
59. NEMAFHOHONI, M G	1	0	1	0
60. NETSHIVHULANA, T P	1	1	0	0
61. NGOBENI, N E	1	0	1	1
62. NKANYANE, R G	1	1	0	0
63. RAMUDZULI S D <i>(elected 26 August 2011)</i>	1	1	0	0
64. RASIMPHI, M P	1	1	0	0
65. RATSHIVHOMBELA, M Q <i>(elected 26 August 2011)</i>	1	1	0	0
66. RATSHIKUNI, D T <i>(Executive Committee)</i>	1	1	0	0

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
67. REKHOTSO, S M	1	1	0	0
68. RIKHOTSO, F J <i>(Executive Committee)</i>	1	1	0	0
69. SAKHWARI I <i>(elected 22 August 2011)</i>	1	1	0	0
70. SHANDUKANI, M J	1	1	0	0
71. SINYOSI, S M <i>(Executive Committee)</i>	1	1	0	0
72. THANDAVHATHU, R	1	1	0	0
73. TSHAVHUYO, T G	1	1	0	0
74. TSHILAMBYANA, M S	1	1	0	0
75. UNDERWOOD, J P <i>(Executive Committee)</i>	1	1	0	0

(e) **EXECUTIVE COMMITTEE (MEETINGS) OCTOBER 2011**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR LURULI M M (Mayor)	3	3	0	0
<del>CLLR BOPAPE M B</del> <i>Resigned 30 June 2011</i>	vacancy	0	0	0
CLLR DU PLOOY A	3	3	0	0
<del>CLLR MAKHANDA N A</del> <i>Resigned 29 June 2011</i>	Vacancy	0	0	0
CLLR MASHIMBYE P F	3	3	0	0
CLLR MATUMBA N J	3	2	0	1
CLLR RATSHIKUNI D T	3	3	0	0
CLLR RIKHOTSO F J	3	3	0	0
CLLR SINYOSI S M	3	3	0	0
CLLR UNDERWOOD J P	3	3	0	0

(f) **EXECUTIVE COMMITTEE (MEETINGS) NOVEMBER 2011**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR LURULI M M (Mayor)	1	1	0	0
<del>CLLR BOPAPE M B</del> <i>Resigned 30 June 2011</i>	Vacancy	0	0	0
CLLR DU PLOOY A	1	1	0	0
<del>CLLR MAKHANDA N A</del> <i>Resigned 29 June 2011</i>	Vacancy	0	0	0
CLLR MASHIMBYE P F	1	1	0	0
CLLR MATUMBA N J	1	0	1	1
CLLR RATSHIKUNI D T	1	1	0	0

CLLR RIKHOTSO F J	1	1	0	0
CLLR SINYOSI S M	1	1	0	0
CLLR UNDERWOOD J P	1	1	0	0

**(g) EXECUTIVE COMMITTEE (MEETINGS) DECEMBER 2011**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR LURULI M M (Mayor)	1	1	0	0
<del>CLLR BOPAPE M B</del> <i>Resigned 30 June 2011</i>	Vacancy	0	0	0
CLLR DU PLOOY A	1	1	0	0
<del>CLLR MAKHANDA N A</del> <i>Resigned 29 June 2011</i>	Vacancy	0	0	0
CLLR MASHIMBYE P F	1	1	0	0
CLLR MATUMBA N J	1	1	0	0
CLLR RATSHIKUNI D T	1	1	0	0
CLLR RIKHOTSO F J	1	1	0	0
CLLR SINYOSI S M	1	1	0	0
CLLR UNDERWOOD J P	1	1	0	0

**2.2.3 The Portfolio Committees – October 2011 to December 2011**

The following is a return of attendance of meetings as held by specific Portfolio Committees during the months of October 2011 to December 2011.

**SECTION 80 COMMITTEES**

**(a) LOCAL LABOUR FORUM (SUBCOMMITTEE - PORTFOLIO COMMITTEE CORPORATE SERVICES – October to December 2011**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR SINYOSI S M (CHAIRPERSON)	4	3	0	1
CLLR DAVHANA N D	4	3	0	1
CLLR MUKHAHA A J	4	3	0	1
CLLR MAMAFHA T C	4	0	0	0

**(b) PORTFOLIO COMMITTEE: CORPORATE SERVICES (October 2011 – December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR SINYOSI S M (CHAIRPERSON)	3	3	0	0
CLLR MADZHIGA N	3	2	0	1
CLLR MATHOMA P	3	1	1	1
CLLR RASIMPHI M P	3	3	0	0
CLLR MUKHAHA A J	3	1	0	2

<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
CLLR MAMAFHA T J	3	3	0	0
CLLR KENNEALY A	3	2	1	0
CLLR MACHETE M	3	3	0	0
CLLR DAVHANA D	3	2	0	1
CLLR MALANGE R	3	2	1	0
CLLR MATLADISE L M	3	2	0	1
CLLR MALIMA M E	3	3	0	0

**(c) PORTFOLIO COMMITTEE: TECHNICAL SERVICES AND INFRASTRUCTURE  
(October 2011 – December 2011)**

<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
CLLR RIKHOTSO F J (CHAIRPERSON)	2	2	0	0
CLLR MAMOROBELA T	2	0	2	0
CLLR MADZHIGA N	2	2	0	0
CLLR MATHLADISE S V	2	2	0	0
CLLR KUTAMA N	2	1	0	1
CLLR MMBOYI D	2	0	2	0
CLLR MULOVHEDZI M D	2	1	1	0
CLLR BALIBALI N P	2	2	0	0
CLLR SHANDUKANI M J	2	2	0	0
CLLR JOOMA Z	2	1	1	0

**(d) PORTFOLIO COMMITTEE: PLANNING, ECONOMIC DEVELOPMENT  
AND TOURISM: (October 2011 – December 2011)**

<b>NAMES OF COUNCILLORS</b>	<b>NUMBER OF MEETINGS</b>	<b>PRESENT</b>	<b>ABSENT</b>	<b>APOLOGY</b>
CLLR MATUMBA N J (CHAIRPERSON)	2	1	0	1
CLLR MUNYAI N S	2	0	0	2
CLLR MOGALE L B	2	1	1	0
CLLR MALANGE R	2	0	1	1
CLLR NGOBENI N E	2	2	0	0
CLLR KENNEALY A	2	0	2	0
CLLR GABARA M G	2	2	0	0
CLLR HLUNGWANI B F	2	0	1	1
CLLR MAGADA M R	2	1	1	0
CLLR KUTAMA N	2	1	0	1
CLLR BALIBALI N P	2	2	0	0

**(e) PORTFOLIO COMMITTEE: FINANCE (October 2011 – December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR LERULE M M (CHAIRPERSON)	4	3	0	1
CLLR TSHAVHUYO T G	4	3	1	0
CLLR MTHOMBENI S Z	4	4	0	0
CLLR MUKHAHA J	4	1	2	1
CLLR DAVHANA N D	4	1	1	2
CLLR MUNYAI N S	4	1	2	1
CLLR MULOVHEDZI M D	4	1	0	3
CLLR THANDAVHATHU N R	4	4	0	0
CLLR MAKHUBELE R	4	3	0	1
CLLR DU PLOOY A	4	2	0	2
CLLR NNDWAMBI M T	4	4	0	0

**(f) PORTFOLIO COMMITTEE: COMMUNITY SERVICES (October 2011 – December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLLR MASHIMBEYI P F (CHAIRPERSON)	2	2	0	0
CLLR MAMAFHA T J	2	2	0	0
CLLR MAPHALA O S	2	2	0	0
CLLR HLUNGWANI K A	2	2	0	0
CLLR HLUNGWANE B F	2	0	1	1
CLLR MADAVHU F F	2	2	0	0
CLLR THANDAVHATHU N R	2	2	0	0
CLLR MATHAVHA H	2	1	1	0
CLLR JOOMA Z	2	1	1	0
CLLR MALANGE T	2	2	0	0

**(g) PORTFOLIO COMMITTEE YOUTH, WOMEN, ELDERLY, GENDER, PEOPLE WITH DISABILITY AND CHILDREN (October 2011 to December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLR T D RATSHIKUNI	1	1	0	0
CLR T M MALANGE	1	1	0	0
CLR A KENNEALY	1	1	0	0
CLR L M MATHALISE	1	0	1	0
CLR M F MUKHARI	1	1	0	0
CLR T G TSAVHUYO	1	0	1	0
CLR J SHANDUKANI	1	1	0	0
CLR N A MATODZI	1	1	0	0
CLR R G NKANYANI	1	1	0	0
CLR E H LUDERE	1	1	0	0
CLR J MAHWAI – Resigned 2 Au 2011				

**(h)EMPLOYMENT EQUITY COMMITTEE (SUBCOMMITTEE CORPORATE SUPPORT AND SHARED SERVICES)(October 2011 to December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLR S M SINYOSI	1	1	0	0
CLR P MATHOMA	1	0	0	1
CLR M MACHETE	1	1	0	0
CLR L M MATHALISE	1	1	0	0
CLR M E MALIMA	1	0	0	1

**SECTION 79 COMMITTEES**

**(i)RULES AND ETHICS COMMITTEE (October 2011 to December 2011)**

NAMES OF COUNCILLORS	NUMBER OF MEETINGS	PRESENT	ABSENT	APOLOGY
CLR F N MADZHIGA	1	1	0	0
CLR A M MATODZI	1	1	0	0
CLR T A MMBADI	1	0	0	1
CLR T C MAMAFHA	1	0	0	1
CLR M P RASIMPHI	1	1	0	0
CLR M J NEMAFHOHONI	1	1	0	0
CLR M P BALIBALI	1	0	0	1

**Conclusion**

Note must be taken of the number of meetings of Council and its committees held during the period 1 October 2011 to 31 December 2011, as well as the Return of Attendance of such meetings by Councillors.

**COMMENTS MANAGEMENT**

The report is noted.

**RECOMMENDATION (ADMINISTRATIVE MANAGEMENT)-**

1. THAT note be taken of the number of meetings held by Council and its Committees for the period 1 October 2011 to 31 December 2011 as follows:

DATE 2011	PORTFOLIO COMMITTEES	EXECUTIVE COMMITTEE	COUNCIL
OCTOBER	10	3	1
NOVEMBER	10	1	0
DECEMBER	0	1	1

2. THAT note be taken of the *Return of Attendance of meetings by councillors* for the period 1 October 2011 to 31 December 2011 as more fully recorded in the report in this regard.

**REMARK:**

The recommendation of the Portfolio Committee will be tabled at the meeting.

Return of Attendance Oct to Dec 2011