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| Our Ref: |  |
| Enquiries: | Xxxxxxxxx |
| Tel: | 015-xxxxxxx |
| Date: | 16 July 2019 |

The Chief Executive Officer

State Information Technology Agency

40 Tsita Street

Erasmuskloof, Pretoria

**REQUEST FOR LOGIS AND RFID MAINTAINANCE RESOURCES AND SUPPORT SLA**

1. The matter above has a reference
2. The department request to enter into a 12 month service level agreement with SITA for 8 resources to support and maintain the LOGIS and RFID systems for the department.
3. Your office is requested to facilitate use recruitment process to source the resources
4. For this project the department has budgeted the amount of R XXXXX.XXX per annum
5. The department hopes that SITA finds the above in order.

Yours sincerely

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Head of Department