



## INTERNSHIP PROGRAMME

Invitation for application from suitable qualified graduates to be part of the Internship programme at Makhado Municipality for a period of twelve (12) months in order to maximize their chances of getting employment with a stipend allowance of R3 833.33 per months.

### **DEPARTMENT: CORPORATE SERVICES**

DIVISION	INTERNSHIP	MINIMUM REQUIREMENTS	EXPERIENCE	TOTAL POSTS REQUIRED
Human Resource	Human Resource	National Diploma / Degree in Human Resources	None	2
Public Administration	Office of the Speaker	National Diploma / Degree in Public Administration	None	1

### **DEPARTMENT: COMMUNITY SERVICES**

DIVISION	INTERNSHIP	MINIMUM REQUIREMENTS	EXPERIENCE	TOTAL POSTS REQUIRED
Law Enforcement & Licensing	Public Administration	National Diploma / Degree in Public Administration	None	2

### **DEPARTMENT: DEVELOPMENT PLANNING**

DIVISION	INTERNSHIP	MINIMUM REQUIREMENTS	EXPERIENCE	TOTAL POSTS REQUIRED
Integrated Development Planning (IDP)	IDP	National Diploma / Degree in Development Studies / Town Planning / urban and Regional Planning	None	4
Spatial Planning and Land use	Town Planning	National Diploma / Degree in Town Planning / Urban and Regional Planning	None	2
Local Economic Development (LED)	Travel & Tourism	Diploma / Degree in Tourism Management or Tourism Development / Marketing / Business Management	None	1
	LED	National Diploma / Degree in Economics / Marketing / Business Management	None	2

### **DEPARTMENT: TECHNICAL SERVICES**

DIVISION	INTERNSHIP	MINIMUM REQUIREMENTS	EXPERIENCE	TOTAL POSTS REQUIRED
Mechanical	Mechanical Engineering	N2 / Phase 3 certificate in Motor / Diesel Mechanic	None	5
Civil	Civil Engineering (Roads and Storm water)	Diploma in Civil Engineering	None	3
Electrical	Electrical Engineering	Diploma / N6 in Heavy Current Electrical Engineering	None	4

### **DEPARTMENT: BUDGET & TREASURY**

DIVISION	INTERNSHIP	MINIMUM REQUIREMENTS	EXPERIENCE	TOTAL POSTS REQUIRED
Budget & Treasury	Finance	Diploma in Financial Accounting / B Degree in Accounting	None	2

All applications must be on the Council prescribed employment application form accompanied by a CV and certified copies of qualifications and Identity document. Employment applications forms can be collected at Makhado Civic Centre (Registry) or download on our municipal website: [www.makhado.gov.za](http://www.makhado.gov.za). Forward your applications to the Municipal Manager, Private Bag X2596, MAKHADO, 0920 OR hand delivered your applications at 83 Krogh Street, Civic Centre.

For enquiries contact M M Makhado@ 015 519 3225 or N B Nyalungu @ 015 519 3125

NO FAX OR E-MAIL APPLICATION WILL BE CONSIDERED. If you have not been contacted by Makhado Municipality within 60 days of the closing dates of advertisement, please accept that your application was unsuccessful.

PUBLICATION DATE: 14 MARCH 2014  
 CLOSING DATE: 28 MARCH 2014 AT 16:00  
 NOTICE NO: 4/2014  
 FILE NO: 5/B

MR. I P MUTSHINYALI  
 MUNICIPAL MANAGER