

MAKHADO LOCAL MUNICIPALITY
OFFICE OF THE DIRECTOR CORPORATE SERVICES

MINUTES OF THE ONE HUNDRED AND NINETIETH (190th) SPECIAL COUNCIL MEETING OF MAKHADO MUNICIPALITY WHICH WAS HELD ON FRIDAY, 29 AUGUST 2025 AT THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC CENTRE, MAKHADO AT 14:00.

PRESENT

Councillors

BALOYI, R
 BALOYI, S E
 DAVHANA, N D
 ESTERHUIZEN, W L
 FURUMELE, M G
 GABARA, M J
 HLANGWANI, B
 KUTAMA, T
 MABASA, W
 MABUNDA, M
 MADZHINI, K
 MAGADA, M R
 MAHOSI, N S
 MAINGO, R T
 MAKHUBELE, F P
 MALANGE, M C
 MALANGE T M
 MALIVHA, N V
 MALULEKE, H G
 MAMAFHA, T C
 MAMAFHA, T J
 MANGANYE, K N
 MARAGA, M
 MASHAMBA, L
 MASHAU, P
 MASHAU, T C
 MASIPA, P N
 MASUKA, S
 MATIDZA, T R

MATUMBA, N J
 MBOYI, M D
 MUDZWIRI, T L
 MUKHELI, K
 MUKHUBA, R
 MUKHUDWANA, R
 MUKOSI, M
 MUKOSI, M R
 MUKWEVHO-MTILENI, G T
 MULAUDZI, M E
 MULEFU, M E
 MUNYAI, N
 MUNYAI, N S
 MUSHANDANA, T T
 NDOU, M D
 NEMUDZIVHADI, N S
 PHANGAMI, L
 PHULUWA, M I
 RALIPHADA, R
 RAMALATA, T T
 SEBOLA, D J
 SELEPE, M R
 SIMANGWE, N J
 SINGO, M D
 SITHI, E T
 SMALLE, P A
 SWALIVHA, M S
 TSHIDAVHU, I A
 TSHILAMBYANA, M S

Officials

M K NEMANAME
 N G RALIPHADA
 S G MAGUGA
 H J LUKHELI
 T MAGALELA
 A MABUNDA
 M D MUNYAI
 M MANYUMA

(MUNICIPAL MANAGER)
 (CHIEF FINANCIAL OFFICER)
 (DIRECTOR: CORPORATE SERVICES)
 (DIRECTOR: COMMUNITY SERVICES)
 (ACTING DIRECTOR: TECHNICAL SERVICES)
 (DIRECTOR DEVELOPMENT PLANNING)
 (MANAGER: COUNCIL SUPPORT)
 (ASSISTANT ADMINISTRATIVE CLERK)

Traditional Leaders

None

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1. OPENING

The Speaker, Cllr G T Mukwevho-Mtileni, ruled that a moment of silence be observed for meditation and prayer, whereafter she welcomed everyone present and declared the meeting officially opened.

2. NOTICE OF THE MEETING

The Speaker, Cllr G T Mukwevho-Mtileni expressed that everyone be reminded of the Municipality's Vision and Mission as follows:

Vision: *"A dynamic hub for socio-economic development by 2050"*

Mission: *"To ensure effective utilization of economic resources to address socio-economic imperatives through mining, agriculture and tourism"*

She further confirmed that all Councillors had received notice of the meeting by sms, e-mail and hard copy.

3. OFFICIAL ANNOUNCEMENTS

- 3.1 The Speaker, Cllr G T Mukwevho-Mtileni announced that all Councillors were requested to submit application for leave of absence to the Office of the Speaker as per clause 21.1 of the Standing Rules of Order, 2016 read with the Addendum, 2020 applications for leave of absence from any council or committee meeting must be submitted to the Speaker or the chairperson in writing and signed by the member applying for leave to avoid audit findings.
- 3.2 The Speaker, Cllr G T Mukwevho-Mtileni requested all Councillors to submit S & T claims on or before the 15th of every month.
- 3.3 The Speaker, Cllr G T Mukwevho-Mtileni reminded all Ward Councillors to submit monthly ward committee management meetings reports to Regional Public Participation Officer on or before 25th of every month.
- 3.4 The Speaker, Cllr G T Mukwevho-Mtileni requested all Ward Councillors to submit list of all pastors in their wards to the Office of the Speaker.

4. APPLICATION FOR LEAVE OF ABSENCE

RESOLVED –

THAT leave of absence be granted in terms of the provisions of Rule 21 of the Council's Rules of Order, 2016 published under Provincial Gazette Notice no. 2736 dated 29 July 2016 in respect of the Special Council meeting held on 29 August 2025 to Cllrs M Makwala, T R Ravele, T T Mushandana, T T Makamu, L M Mathalise, H G Mabudu, A Madavha, B F Hlongwani, A S Dzhivhuwo and F N Madzhiga.

REMARK:

The following Councillors were absent from the Special Council meeting held on 29 August 2025: Cllrs M W Ramalwa, K P Maphakela, N A Mudunungu, M J Mpashe, R S Baloyi, N B Jones and N Kutama.

5. MATTERS CONSIDERED

5.1 Recommendations of the Executive Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): August 2025

626th Executive Committee meeting: 22 August 2025

627th Executive Committee meeting: 29 August 2025 (only approval of previous minutes)

5.2 Recommendations of the respective Section 79 Oversight Committees in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): August 2025

125th Section 79 Oversight Committee: Corporate Services meeting: 26 August 2025

ITEM A.92.29.08.25 (originally A.92.28.08.25)

PERSONNEL: RESIGNATION AND FILLING OF VACANCY IN THE OFFICE OF THE CHIEF WHIP (3/3/3)

REMARK:

When this matter was considered, Cllr M D Ndou proposed, duly seconded by Cllr E T Sithi that Cllr T Kutama be elected as a Chief Whip of Makhado Local Municipality. The proposal was accepted and it was recorded as Council's Resolution herein below.

RESOLVED A.92.29.08.25 (COUNCIL)

1. THAT Council takes note that Cllr R S Baloyi resigned as Chief Whip of Council, on **30 July 2025**, which resulted in a vacancy in the Office of the Chief Whip. (DCS)
2. THAT Cllr T Kutama be elected in the Office of Chief Whip in terms of the provisions of section 41D read with Schedule 3 of the Local Government: Municipal Structures Act, 17 of 1998, as amended. (DCS)
3. THAT the Municipal Manager instruct Finance Department to restructure the salary and benefits of the former Chief Whip, Cllr R S Baloyi with effect of 1 August 2025. (DCS)
4. THAT the newly elected Chief Whip be remunerated in accordance with the Upper Limits of Salaries, Allowances and Benefits of Municipal Office Bearers promulgated under the Remuneration of Public Office Bearers Act, 1998 (Act No 20 of 1998), by *Government Notice (Department Co-operative Governance and Traditional Affairs) No 5446, Determination of Upper Limits of Salaries, Allowances and Benefits of Different Members of Municipal Councils, in Government Gazette No 51419 dated 21 October 2024.* (DCS)

ReplaceChiefWhip_itm

ITEM A.93.29.08.25 (originally A.93.28.08.25)**COUNCIL AND EXECUTIVE COMMITTEE MEETINGS: PROGRAM JANUARY 2026 TO DECEMBER 2027
(4/21 & 4/3/1)****RESOLVED A.93.29.08.25 (COUNCIL)**

1. THAT the program of meetings of Council and its Committees for the period 1 January 2026 to 31 December 2026 be approved and meetings be convened accordingly, as set out herein below:

CALENDAR YEAR 2026**Table 1**

JANUARY 2026 TO DECEMBER 2026		
EXECUTIVE COMMITTEE 10h00 Thursday	PORTFOLIO COMMITTEES 10H00 onwards Friday, Monday, Tuesday, Wednesday	COUNCIL 14h00 Thursday
20 and 29 January 2026	20 and 21 January 2026	29 January 2026 (Ordinary quarterly meeting (1)) <i>*2024/2025 Draft Annual Report</i> <i>*2024/2025 Mid-year Assessment Report</i>
12 and 26 February 2026	16 and 17 February 2026	26 February 2026 (Special meeting (1)) <i>approval of 2025/26 Adjustment Budget</i>
19 and 26 March 2026	20 and 23 March 2026	26 March 2026 (Special meeting(2)) <i>2026/27 Draft Budget consideration,</i> <i>2026/27 Draft IDP consideration and the</i> <i>2024/25 Final Annual Report approval</i>
23 and 30 April 2026	24 and 28 April 2026	30 April 2026 (Ordinary quarterly meeting (2))
21 and 28 May 2026	22 and 25 May 2026	28 May 2026 (Special meeting (3)) <i>Approval of Final 2026/27 Budget and</i> <i>IDP</i>
18 June 2026	22 and 23 June 2026	None
23 and 30 July 2026	24 and 27 July 2026	30 July 2026 (Ordinary quarterly meeting (3)) <i>*Final 2026/27 SDBIP approval</i> <i>2026/27 IDP and Budget Process Plan</i>
20 and 27 August 2026	21 and 24 August 2026	27 August 2026 (Special meeting (4))
17 September 2026	21 and 22 September 2026	None
22 and 29 October 2026	23 and 26 October 2026	29 October 2026 (Ordinary quarterly meeting (4))
26 November 2026	30 November and 1 December 2026	10 December 2026 (Special meeting (4) <i>only if required</i>)

(DCS)

2. THAT notices of all Council meetings be distributed by the Corporate Services department no less than seven (7) days in advance of the date of the meeting, as more fully required by the Standing Rules of Order, 2016, clause 4 to clause 6 promulgated in Provincial Gazette No 2736 of 29 July 2016.

(DCS)

3. THAT in order to comply with requirements of the Local Government Municipal Finance Management Act, 2003 read with the Local Government Municipal Systems Act, 2000, the following **Special Council** meetings be held during Calendar Year 2026 -
- 3.1 The Draft Annual Report 2024/2025 and Mid-Year Assessment Report must be approved at the ordinary Council meeting of 29 January 2026.
- 3.2 The 2025/26 Adjustment Budget has to be approved by no later than 28 February 2026 - the Special Council meeting of 26 February 2026 will accommodate this requirement.
- 3.3 Draft Estimates 2026/27 and Draft IDP 2026/2027 as well as the Final Annual Report 2024/2025 must be considered by 31 March 2027. Special Council meeting for 26 March 2026 will accommodate this requirement.
- 3.4 The final 2026/27 Estimates and 2026/27 Integrated Development Plan, must be approved by 31 May 2026 in the Special Council meeting of 28 May 2026 will comply with this requirement. (DCS)
4. THAT a Special Council meeting before Council recession be held during December 2026 on 10 December 2026 in order to consider any outstanding issues before the commencement of the 2nd and last half of the 2026/27 financial year. (DCS)
5. THAT the program of meetings of Council and its Committees for the period 1 January 2027 to 31 December 2027 be adopted and meetings be convened accordingly, as set out herein below:

CALENDAR YEAR 2027**Table 3**

JANUARY 2027 TO DECEMBER 2027		
EXECUTIVE COMMITTEE 10h00 Thursday	PORTFOLIO COMMITTEES 09H00 onwards Friday, Monday, Tuesday, Wednesday	COUNCIL 14h00 Thursday
21 and 28 January 2027	22 and 25 January 2027	28 January 2027 (Ordinary Quarterly meeting (1)) <i>*Draft 2025/26 Annual Report and 2025/26 Mid-year Assessment Report</i>
18 and 25 February 2027	19 and 22 February 2027	25 February 2027 (Special meeting (1)) <i>2026/27 Adjustment Budget</i>
18 and 25 March 2027	19 and 23 March 2027	25 March 2027 (Special meeting (2)) <i>2027/28 Draft Budget, 2027/28 Draft IDP and Final 2025/26 Annual Report</i>
22 and 29 April 2027	23 and 26 April 2027	29 April 2027 (Ordinary quarterly meeting (2))
20 and 27 May 2027	21 and 24 May 2027	27 May 2027 (Special meeting (3)) <i>Approval of Final 2027/28 Budget and IDP</i>
17 June 2027	21 and 22 June 2027	None
22 and 29 July 2027	23 and 26 July 2027	29 July 2027 (Ordinary quarterly meeting (3)) <i>*Final 2027/28 SDBIP 2027/28 IDP and Budget Process Plan</i>

JANUARY 2027 TO DECEMBER 2027		
EXECUTIVE COMMITTEE 10h00 Thursday	PORTFOLIO COMMITTEES 09H00 onwards Friday, Monday, Tuesday, Wednesday	COUNCIL 14h00 Thursday
19 and 26 August 2027	20 and 23 August 2027	26 August 2027 (Special meeting (4))
16 September 2027	20 and 21 September 2027	None
21 and 28 October 2027	22 and 25 October 2027	28 October 2027 (Ordinary quarterly meeting (4))
25 November 2027	29 and 30 November 2027	9 December 2027 (Special meeting (4)), only if required

(DCS)

6. THAT in order to comply with requirements of the Local Government Municipal Finance Management Act, 2003 read with the Local Government Municipal Systems Act, 2000, the following Special Council meetings are held during the Calendar Year 2027 -

- 6.1 The Draft Annual Report 2025/26 and Mid-Year Assessment Report must be approved at the ordinary Council meeting of 28 January 2027.
- 6.2 The 2026/27 Adjustment Budget has to be approved by no later than 28 February 2027 - the Special Council meeting of 25 February 2027 will accommodate this requirement.
- 6.3 Draft Estimates 2027/28 and Draft IDP 2027/28 as well as the Final Annual Report 2025/2026 must be considered by 31 March 2027; Special Council meeting for 25 March 2027 will accommodate this requirement.
- 6.4. The final 2027/28 Estimates and 2027/28 Integrated Development Plan, must be approved by 31 May 2027; the Special Council meeting of 27 May 2027 will comply with this requirement.

(DCS)

7. THAT a Special Council meeting before Council recession during December 2027 be held on 9 December 2027 in order to consider any outstanding issues before the commencement of the 2nd and last half of the 2027/2028 financial year.

(DCS)

MeetingsDates2026-2027_itm

ITEM A.94.29.08.25 (originally A.94.28.08.25)

COUNCIL COMMITTEES: APPOINTMENT OF AUDIT AND PERFORMANCE COMMITTEE MEMBERS **(4/11/1)**

RESOLVED A.94.29.08.25 (COUNCIL)

1. THAT Council approves the recommendation of Evaluation Committee to appoint the Selected Members to serve as Audit and Performance Audit Committee Members for Makhado Municipality as follows:

- Mr. Muthivhi L.J (Chairperson)

- Ms. Ramusetheli M.P (Member)
- Mr. Mpjane JN (Member)
- Mr. Tshikovhi A (Member)
- Mr. Mofokeng LS (Member) (DCS)

2. THAT Council approves Committee Chairperson and Members be remunerated for the preparation and attendance of the meeting according to National Treasury Regulations that regulates the remuneration of the commissions and committees, in line with the AG (SA) rates and will also be reimbursed for expenses incurred for the attendance of the Audit and Performance Audit Committee meetings. (DCS)

3. THAT Council approves that the contract period for the newly appointed Audit and Performance Audit Committee members be three (3) years, with effect from 29 August 2025. (DCS)

AppointmentAPACContract_ItmAugust2025

ITEM A.95.29.08.25 (originally A.95.28.08.25)

PERSONNEL: APPOINTMENT OF DIRECTOR TECHNICAL SERVICES (5/3/4/4/36)

RESOLVED A.95.29.08.25 (COUNCIL)

1. THAT the appointment of Ms L A Thulare as the Director Technical Services of Makhado Local Municipality with effect of 1 September 2025 be approved as more fully set out in the report in this regard. (DCS)
2. THAT the position be permanent in line with amended Local Government Municipal Systems Act, no. 32 of 2000. (DCS)
3. THAT the Employment Contract between the Director Technical Services and Municipality of Makhado and the Performance Agreement be approved as set out in Annexure F attached to the report in this regard. (DCS)
4. THAT the Municipal Manager be vested with the power to negotiate the all-inclusive remuneration package on a cost-to-council basis with the Director Technical Services referred to in paragraph 1 above as arranged in terms of the provisions of *Upper Limits of Total Remuneration Packages Payable to Municipal Managers and Managers Directly Accountable to Municipal Managers*, promulgated under General Notice (Department of Co-operative Governance and Traditional Affairs, Government Gazette No 50737 dated 30 May 2024). (DCS)

5. THAT it be noted that the Municipal Manager will sign the updated Employment Contract and Performance Agreement of the Director Technical Services on behalf of Makhado Municipality as dictated by legislation, attached as Annexure F to the report in this regard. (DCS)
6. THAT the MEC for Local Government be notified of the appointment process and outcome as required by the provisions of Section 54 A (7) (a) of the Local Government: Municipal Systems Act, 2000. (DCS)

AppointmentDTS_itm

ITEM A.96.29.08.25

INVITATION TO PARTNER WITH GWANDA MUNICIPALITY AT THE MATABELELAND SOUTH AGRICULTURAL SHOW EXHIBITION: 04TH TO 06TH SEPTEMBER 2025 (12/2/1/54)

REMARK:

When this matter was considered, Cllr R Mukhuba proposed, duly seconded by Cllr W Mabasa that the Speaker, Cllr G T Mukwevho-Mtileni and the newly appointed Chief Whip, Cllr T Kutama attend the Matabeleland South Agricultural show exhibition from the 4th September 2025 to 06th September 2025. The proposal was accepted and it was recorded as Council's Resolution herein below.

RESOLVED A.96.29.08.25 (COUNCIL)

1. THAT Council approves that the Mayor, Cllr Dorcus Mboyi, Portfolio Head of Planning, Cllr Munyai Ndivhaleni and Section 79 Oversight Committee: Development Planning Chairperson, Cllr David Ndou, driver of the Mayor, Derrol Ramagadza and VIP Protector, Isaac Matidza attend the Matabeleland South Agricultural show exhibition from the 4th September 2025 to 06th September 2025. (DDP)
2. THAT Council delegates authority to the Mayor to approve all the correspondences from Gwanda relating to all Municipal Councillors, as part of the MOU entered into between the Municipality of Gwanda and Makhado Local Municipality. (DDP)
3. THAT the office of the Premier be informed of the intended participation as part of the Trans-Limpopo Spatial Development initiative. (DDP)
4. THAT Council approves that Portfolio Head Corporate Service, Cllr N J Matumba, Portfolio Head Finance, Cllr M R Magada: Portfolio Head Technical Service, Cllr R Raliphada, Portfolio Head Community Service, Cllr R T Maingo and Portfolio Head Youth and Special Programme Cllr E T Sithi attend the Matabeleland South Agricultural show exhibition from the 4th September 2025 to 06th September 2025. (DDP)

5. THAT the Speaker, Cllr G T Mukwevho-Mtileni and the newly appointed Chief Whip, Cllr T Kutama attend the Matabeleland South Agricultural show exhibition from the 4th September 2025 to 06th September 2025. (DDP)

GwandaExhibition_itm

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The meeting was closed and adjourned at 14:50.

Approved and confirmed in terms of the provisions of Clause 22.1 of the Rules of Orders, 2016 promulgated in Provincial Gazette Notice No. 2736 of 29 July 2016 under Local Authority Notice 125, by a resolution of the Council passed at the meeting held on 30 October 2025.

CHAIRPERSON

MDM/lh/SpecialCouncilMinutes_190