

MAKHADO LOCAL MUNICIPALITY
OFFICE OF THE DIRECTOR CORPORATE SERVICES

MINUTES OF THE ONE HUNDRED AND EIGHTY NINTH (189th) SPECIAL COUNCIL MEETING OF MAKHADO MUNICIPALITY WHICH WAS HELD ON MONDAY, 30 JUNE 2025 AT THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC CENTRE, MAKHADO AT 14:00.

PRESENT

Councillors

BALOYI, R
 BALOYI, R S
 BALOYI, S E
 DAVHANA, N D
 ESTERHUIZEN, W L
 FURUMELE, M G
 HLANGWANI, B
 KUTAMA, N
 KUTAMA, T
 MABUDU, H G
 MABUNDA, M
 MADAVHA, A
 MADZHINI, K
 MAHOSI, N S
 MAKAMU, T T
 MAKHUBELE, F P
 MALANGE, M C
 MALANGE T M
 MALIVHA, N V
 MALULEKE, H G
 MAMAFHA, T J
 MAPHAKELA, K P
 MARAGA, M
 MASIPA, P N
 MASUKA, S

MATHALISE, L M
 MBOYI, M D
 MUDUNUNGU, N A
 MUDZWIRI, T L
 MUKHELI, K
 MUKHUBA, R
 MUKHUDWANA, R
 MUKOSI, M
 MUKOSI, M R
 MUKWEVHO-MTILENI, G T
 MULEFU, M E
 MUNYAI, N
 MUSHANDANA, T T
 NDOU, M D
 RALIPHADA, R
 RAMALATA, T T
 RAMALIVHANA, M
 RAVELE, T R
 SEBOLA, D J
 SELEPE, M R
 SIMANGWE, N J
 SINGO, M D
 SMALLE, P A
 TSHIDAVHU, I A

Officials

M K NEMANAME	(MUNICIPAL MANAGER)
N G RALIPHADA	(CHIEF FINANCIAL OFFICER)
S G MAGUGA	(DIRECTOR: CORPORATE SERVICES)
L A THULARE	(ACTING DIRECTOR: TECHNICAL SERVICES)
A MABUNDA	(DIRECTOR DEVELOPMENT PLANNING)
M D MUNYAI	(MANAGER: COUNCIL SUPPORT)
M MANYUMA	(ASSISTANT ADMINISTRATIVE CLERK)

Traditional Leaders

None

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1. OPENING

The Speaker, Cllr G T Mukwevho-Mtileni, ruled that a moment of silence be observed for meditation and prayer, whereafter she welcomed everyone present and declared the meeting officially opened.

2. NOTICE OF THE MEETING

The Speaker, Cllr G T Mukwevho-Mtileni expressed that everyone be reminded of the Municipality's Vision and Mission as follows:

Vision: *"A dynamic hub for socio-economic development by 2050"*

Mission: *"To ensure effective utilization of economic resources to address socio-economic imperatives through mining, agriculture and tourism"*

She further confirmed that all Councillors had received notice of the meeting by sms, e-mail and hard copy.

3. OFFICIAL ANNOUNCEMENTS

- 3.1 The Speaker, Cllr G T Mukwevho-Mtileni announced that all Councillors were requested to submit application for leave of absence to the Office of the Speaker as per clause 21.1 of the Standing Rules of Order, 2016 read with the Addendum, 2020 applications for leave of absence from any council or committee meeting must be submitted to the Speaker or the chairperson in writing and signed by the member applying for leave to avoid audit findings.
- 3.2 The Speaker, Cllr G T Mukwevho-Mtileni requested all Councillors to submit S & T claims on or before the 15th of every month.
- 3.3 The Speaker, Cllr G T Mukwevho-Mtileni reminded all Ward Councillors to submit monthly ward committee management meetings reports to Regional Public Participation Officer on or before 25th of every month.

4. APPLICATION FOR LEAVE OF ABSENCE

RESOLVED –

THAT leave of absence be granted in terms of the provisions of Rule 21 of the Council's Rules of Order, 2016 published under Provincial Gazette Notice no. 2736 dated 29 July 2016 in respect of the Special Council meeting held on 30 June 2025 to Cllrs A S Dzhivhuwo, M J Gabara, B F Hlongwane, N B Jones, W Mabasa, F N Madzhiga, M R Magada, R T Maingo, M R Makwala, T C Mamafha, K N Manganye, L Mashamba, P Mashau, T C Mashau, N S Nemudzivhadi, L Phangami, M I Phuluwa, E T Sithi and M S Swalivha.

REMARK:

The following Councillors were absent from the Special Council meeting held on 30 June 2025: Cllrs M J Mpashe, N J Matumba, T R Matidza, M E Mulaudzi, N S Munyai, M S Tshilambyana and M W Ramalwa.

5. MATTERS CONSIDERED

5.1 Recommendations of the Executive Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): June 2025

622nd Executive Committee meeting: 24 June 2025

623rd Executive Committee meeting: 30 June 2025 (only approval of previous minutes)

5.2 Recommendations of the respective Section 79 Oversight Committees in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): June 2025

123rd Section 79 Oversight Committee: Corporate Services meeting: 27 June 2025

46th Section 79 Oversight Committee: Community Services meeting: 25 June 2025

91st Section 79 Oversight Committee: Finance meeting held on 26 June 2025

ITEM A.61.30.06.25 (originally A.61.27.06.25)

**INTEGRATED WASTE MANAGEMENT PLAN (IWMP) FOR MAKHADO LOCAL MUNICIPALITY
(16/4/1/1)**

RESOLVED A.61.30.06.25 (COUNCIL)

1. THAT the Council adopt the Integrated Waste Management Plan (IWMP) attached as Annexure A to the report in this regard. (DCOMS)
2. THAT the adopted Integrated Waste Management Plan (IWMP) be submitted to the Limpopo Provincial Department of Economic Development, Environment and Tourism (LEDET) for endorsement. (DCOMS)
3. THAT the Integrated Waste Management Plan (IWMP) be incorporated into the Municipality's Integrated Development Plan (IDP) and budget planning processes. (DCOMS)

IntegratedWasteManagementPlan_itm

ITEM A.62.30.06.25 (originally A.62.27.06.25)

**DOMESTIC SERVICES: REVIEW OF HUMAN RESOURCE AND GOVERNANCE RELATED POLICIES, 2025/26 FINANCIAL YEAR
(8/2/3/B)**

REMARK:

1. When this matter was considered, Cllr T T Makamu proposed, duly seconded by Cllr M Mukosi, that the Travel and Subsistence Policy, 2025/26 must also cover part-time councillors in Makhado who are only reimbursed for travel from the municipal premises, which disadvantage part-time councillors. Moreover, there is a gap in post-trip accountability – particularly where allowances are paid upfront without timely verification of attendance. That part-time councillors are eligible to claim travel reimbursement from their primary place of residence to the location of approved municipal business. Claims shall be processed using the SARS or Department of Transport kilometre's rate. That Council approves the insertion of section 4.9 in the Travel and Subsistence Policy, 2025/26.
2. The Policy mentioned above was not part and parcel of the 38 policies presented and approved in this report. Therefore, the proposal by Cllr T T Makamu was not captured as the resolution of Council.

RESOLVED A.62.30.06.25 (COUNCIL)

THAT the following Human Resources and Governance related Policies with amendments by the Local Labour Forum, attached as Annexures A to the report in this regard, be approved by Council:

1. Human Resource Strategy, 2025/26

2. Career Path Policy, 2025/26
 3. Employee Funeral Assistance Policy 2025/26
 4. Placement Policy, 2025/26
 5. Records Management Policy, 2025/26
 6. Skills Development, 2025/26
 7. Record Procedure Manual, 2025/26
 8. Website Policy, 2025/26
 9. Communication Policy, 2025/26
 10. Communication Strategy, 2025/26
 11. Stakeholders Management Framework, 2025/26
 12. Recruitment and Selection Policy, 2025/26
 13. Pension Fund and Medical Aid Policy, 2025/26
 14. Retention Strategy, 2025/26
 15. Transfer of Staff Policy, 2025/26
 16. Training and Development, 2025/26
 17. Succession Planning, 2025/26
 18. Employment Practice Policy, 2025/26
 19. HIV Policy, 2025/26
 20. Dress Code Policy, 2025/26
 21. Language Policy, 2025/26
 22. Tobacco Policy, 2025/26
 23. Acting Allowance Policy, 2025/26
 24. Housing Allowance Policy, 2025/26
 25. Occupational Health and Safety Policy, 2025/26
 26. Standby Allowance Policy, 2025/26
 27. Leave Policy, 2025/26
 28. Public Participation Policy, 2025/26
 29. Establishment of Ward Committee, 2025/26
 30. Employee Assistance Policy, 2025/26
 31. Appointment Procedures Policy, 2025/26
 32. Danger Allowance Policy, 2025/26
 33. In-Service Training Policy, 2025/26
 34. Official Times Policy, 2025/26
 35. Overtime Policy, 2025/26
 36. Physical Wellness Team Policy, 2025/26
 37. Performance Management and Development Policy, 2025/26
 38. Travel Allowance Policy, 2025/26
- (DCS)

ITEM A.63.30.06.25 (originally A.63.27.06.25)

FINANCE: ASSETS MANAGEMENT: ASSETS DISPOSAL 30 JUNE 2024: FINANCIAL PERIOD 2023/24 FINANCIAL YEAR (10/1/5/2)

RESOLVED A.63.30.06.25 (COUNCIL)

1. THAT Council approves the disposal and write-off of movable assets to the value of R845 912,99 in Annexure A attached to the report in this regard. (CFO)
2. THAT Council approves the disposal and write-off of infrastructure assets to the value of R15 886 093,93 in Annexure B attached to the report in this regard. (CFO)
3. THAT the movable assets be disposed of through public auction. (CFO)
4. THAT the tipper truck with registration no. CVK 151 L included in the amount of R845 912,99 with barcode number 06733 be withdrawn from the list of assets disposal because the truck is now in good working condition. (CFO)

DisposalMoveable&ImmoveableAssets2023-24_itm

ITEM A.64.30.06.25 (originally A.64.27.06.25)

FINANCE: ASSETS MANAGEMENT: ASSETS DISPOSAL 31 MARCH 2025: FINANCIAL PERIOD 2024/25 FINANCIAL YEAR (10/1/5/2)

RESOLVED A.64.30.06.25 (COUNCIL)

1. THAT Council approves the disposal and write-off of movable assets to the value of R69 627.39 in Annexure A attached to the report in this regard. (CFO)
2. THAT the movable assets be disposed of through public auction. (CFO)

DisposalMoveableAssets2024-25_itm

ITEM A.65.30.06.25 (originally A.65.27.06.25)

FINANCES: SUBMISSION OF PROCUREMENT PLAN FOR 2025/2026 FINANCIAL YEAR (8/3/B)

RESOLVED A.65.30.06.25 (COUNCIL)

THAT Council take note of Procurement Plan for 2025/2026 for implementation as guided by National Treasury, attached as Annexure A to the report in this regard. (CFO)

ProcurementPlan2025-26_itm

ITEM A.66.30.06.25 (originally A.66.27.06.25)**FINANCES: SUBMISSION OF DETAILED REPORT ON VBS AMOUNT RECEIVED
(5/8/B & 5/6/2)****RESOLVED A.66.30.06.25 (COUNCIL)**

1. THAT Council take note of the amount of **R16 060 010.51** recovered from VBS to date. (CFO)
2. THAT Council take note of Annexure A1 with the 2021/22 Audit Report which covers the R4 391 409 recovered from VBS in the 2022 financial year. (CFO)
3. THAT Council take note of Annexure B with the 2021/22 Audited Annual Financial Statements as included in the 2021/22 Annual Report note 11 relating to “Cash and cash equivalents – Investments” and Note 31 relating to “other revenue from exchange transaction”. (CFO)
4. THAT Council take note of Annexure C with the bank statements of the municipality reflecting the amount received of R4 391 409.12 in the municipal bank account in the 2022 financial year and the amount of R11 668 601.39 received in the municipal bank account on the 2025 financial year. (CFO)
5. THAT Council take note of Annexure D with Schedule B of the budget adjustments approved on the 28th of February 2025 under council resolution number A.32.28.02.25. (CFO)
6. THAT Council take note that the amount of R11 668 601.39 received from VBS was correctly classified and adjusted under operational revenue of R202 783 million. (CFO)
7. THAT Council take note of an amount of R 131 154 million which include the amount of R 4 391 million of Annexure E with Schedule B of the 2021/2022 budget adjustments. (CFO)
8. THAT Council take note of an amount of R 15 276 million which include the amount of R 11 668 million of Annexure F with the Schedule C for the Quarter 3 section 52d report (In year monitoring). (CFO)
9. THAT in future a separate report must be brought to Council to notify the Councillors about the amount received from the Curator of VBS. (CFO)

VBS_Itm

5.3 Recommendations of the Section 79 Standing Committee: Municipal Public Account Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): May 2025

ITEM A.67.30.06.25 (originally A.67.27.06.25)

**MPAC: MUNICIPAL PUBLIC ACCOUNT COMMITTEE CHARTER, 2025/26 FINANCIAL YEAR
(4/33)**

RESOLVED A.67.30.06.25 (COUNCIL)

THAT the Municipal Public Account Committee (MPAC) Charter/Terms of Reference for the 2025/2026 Financial Year be approved, as more fully set out in the Annexure attached to the report in this regard. (DCS)

MPAC Charter 2025/26_itm

ITEM A.68.30.06.25 (originally A.68.27.06.25)

**MPAC: MPAC WORK PLAN/PROGRAMME 2025/26 FINANCIAL YEAR
(4/33)**

RESOLVED A.68.30.06.26 (COUNCIL)

THAT Council approves MPAC Annual Work Plan/Program for the 2025/26 Financial Year as more fully set out in the Annexure A attached to the report in this regard. (DCS)

MPACworkprogramme2025/2026_Itm

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The meeting was closed and adjourned at 16:15.

Approved and confirmed in terms of the provisions of Clause 22.1 of the Rules of Orders, 2016 promulgated in Provincial Gazette Notice No. 2736 of 29 July 2016 under Local Authority Notice 125, by a resolution of the Council passed at the meeting held on 24 July 2025.

CHAIRPERSON