

MAKHADO LOCAL MUNICIPALITY
OFFICE OF THE DIRECTOR CORPORATE SERVICES

MINUTES OF THE ONE HUNDRED AND EIGHTY SECOND (182nd) SPECIAL COUNCIL MEETING OF MAKHADO MUNICIPALITY WHICH WAS HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, CIVIC CENTRE, MAKHADO ON THURSDAY, 28 MARCH 2024 AT 14:00.

PRESENT

Councillors

BALOYI, R S
 BALOYI, S E
 CHILILO N F
 DZHIVHUHO, A S
 ESTERHUIZEN, W L
 FURUMELE, M G
 GABARA, M J
 HLANGWANI, B
 HLONGWANE, B F
 KUTAMA N
 KUTAMA, T
 MABASA, W
 MABUDU, H G
 MADAVHA, A
 MADZHIGA, F N
 MAGADA, M R
 MAHOSI, N S
 MAINGO, R T
 MAKAMU, T T
 MAKHUBELE, F P
 MALANGE, M C
 MALANGE, T M
 MALIVHA, N V
 MAMAFHA, T C
 MAMAFHA, T J
 MAPHAHLA, A Z
 MAPHUBU, K
 MASHAMBA, L

MASHAU, T C
 MASHAU, P
 MASIPA, P N
 MASUKA, S
 MATUMBA, N J
 MBOYI, M D
 MPASHE M J
 MUKHELI, K
 MUKHUBA R
 MUKHUDWANA, R
 MUKOSI M
 MUKOSI, M R
 MUKWEVHO-MTILENI, G T
 MULEFU, M E
 MUSHANDANA, T T
 NDOU, M D
 NEMUDZIVHADI, N S
 PHANGAMI, M L
 PHULUWA, M I
 RAMALATA T T
 RAVELE T R
 SEBOLA, D J
 SIMANGWE, N J
 SINGO, M D
 SITHI, E T
 SMALLE, P A
 SWALIVHA, M
 TSHILAMBYANA, M S

Officials

K M NEMANAME	(MUNICIPAL MANAGER)
S G MAGUGA	(DIRECTOR: CORPORATE SERVICES)
A MABUNDA	(DIRECTOR DEVELOPMENT PLANNING)
T MAGALELA	(ACTING DIRECTOR: TECHNICAL SERVICES)
H J LUKHELI	(DIRECTOR COMMUNITY SERVICES)
N G RALIPHADA	(ACTING CHIEF FINANCIAL OFFICER)
M G RATHANDO	(MANAGER: COUNCIL SUPPORT)
M MABALA	(ASSISTANT MANAGER: COMMITTEES)
M D MUNYAI	(ADMINISTRATIVE OFFICER: COMMITTEES)
M MANYUMA	(ASSISTANT ADMIN)

Traditional Leaders

None

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1. OPENING

The Speaker, Cllr G T Mukwevho-Mtileni, ruled that a moment of silence be observed for meditation and prayer, whereafter she declared the meeting officially opened.

2. NOTICE OF THE MEETING

The Speaker, Cllr G T Mukwevho-Mtileni expressed that everyone be reminded of the Municipality's Vision and Mission as follows:

Vision: *"A dynamic hub for socio-economic development by 2050"*

Mission: *"To ensure effective utilization of economic resources to address socio-economic imperatives through mining, agriculture and tourism"*

She further confirmed that all Councillors had received notice of the meeting by sms, e-mail and hard copy.

3. OFFICIAL ANNOUNCEMENTS

- 3.1 The Speaker, Cllr G T Mukwevho-Mtileni requested all Councillors to submit application for leave of absence to the Office of the Speaker if they are not attending the Council and Council Committees meetings because in terms of clause 21.1 of the Standing Rules of Order, 2016 read with the Addendum, 2020 applications for leave of absence from any council or committee meeting must be submitted to the Speaker or the chairperson in writing and signed by the member applying for leave to avoid audit findings.
- 3.2 The Speaker, Cllr G T Mukwevho-Mtileni requested all Councillors to submit Subsistence and Travel claims on or before the 15th of every month.
- 3.3 The Speaker, Cllr G T Mukwevho-Mtileni requested all Councillors to comply with asset verification due date which was today at 16:00.
- 3.4 The Speaker, Cllr G T Mukwevho-Mtileni announced that Makhado Local Municipality received a trophy for Spending 100% on MIG Fund and for receiving an Unqualified Audit Opinion from the Auditor-General.

4. APPLICATION FOR LEAVE OF ABSENCE

RESOLVED –

THAT leave of absence be granted in terms of the provisions of Rule 21 of the Council's Rules of Order, 2016 published under Provincial Gazette Notice no. 2736 dated 29 July 2016 in respect of the Special Council meeting held on 28 March 2024 to Cllrs M R Mokgoadi, I A Tshidavhu, M Ramalivhana, R Raliphada, N B Jones, L M Mathalise, H G Maluleke, N D Davhana, M E Mulaudzi, M R Makwala, R S Baloyi, M Maraga and M W Ramalwa.

REMARK:

The following councillors were absent from the Special Council Meeting held on 28 March 2024: Cllrs T R Matidza, N A Mudunungu, N Munyai, N S Munyai, K N Manganye and K P Maphakela.

5. MATTERS CONSIDERED

5.1 Report of the Executive Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): March 2024

600th Executive Committee meeting held on 25 March 2024

601st Executive Committee meeting held on 28 March 2024 (only approval of minutes)

5.2 Recommendations of the respective Section 79 Oversight Committees in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): March 2024

ITEM A.24.28.03.24

PERSONNEL: EXTENSION OF ACTING PERIOD: CHIEF FINANCIAL OFFICER (SP 1/1/1)

REMARK:

1. When this matter was considered, Cllr M D Ndou proposed, duly seconded by Cllr W Mabasa that Council ratify and approve the decision by the Municipal Manager to appoint Mr N G Raliphada to act as Chief Financial Officer from 28 December 2023 to 29 February 2024.
2. That it be approved that the Manager: Budget and Finance Reporting, Mr N G Raliphada be designated to act as Chief Financial Officer for a further period of three months retrospective from 1 March 2024 to 31 May 2024.
3. That the application of extension of acting period of Chief Financial Officer as set out in paragraph 1 above be submitted to the MEC for Cooperative Governance, Human Settlement and Traditional Affairs for approval, in terms of section 56(1) (a) (ii) (c) of the Local Government: Municipal Systems Act, No. 32 of 2000, as amended. This proposal was accepted in general and is recorded as Council's Resolution herein below.

RESOLVED A.24.28.03.24 (COUNCIL)

1. THAT Council ratify and approve the decision by the Municipal Manager to appoint Mr N G Raliphada to act as Chief Financial Officer from 28 December 2023 to 29 February 2024.
(DCS)
2. THAT it be approved that the Manager: Budget and Finance Reporting, Mr N G Raliphada be designated to act as Chief Financial Officer for a further period of three months retrospective from 1 March 2024 to 31 May 2024.
(DCS)
3. THAT the application of extension of acting period of Chief Financial Officer as set out in paragraph 1 above be submitted to the MEC for Cooperative Governance, Human Settlement and Traditional Affairs for approval, in terms of section 56(1) (a) (ii) (c) of the Local Government: Municipal Systems Act, No. 32 of 2000, as amended.
(DCS)

ActingCFO_itmMarch2024

ITEM A.25.28.03.24**COUNCIL COMMITTEES: AMENDMENT OF THE 2023-2024 SUPPLY CHAIN MANAGEMENT POLICY
(6/1/1(2023/2024))**

RESOLVED A.25.28.03.24 (COUNCIL)

THAT Council approves the amendment of the Supply Chain Management Policy 2023/24, and adopt the Supply Chain Management Policy 2023/24, attached as Annexure A to the report in this regard.

AmendSCMPolicy2023-24_itm

(CFO)

ITEM A.26.28.03.24**PERSONNEL: FIVE (5) YEAR EMPLOYMENT EQUITY PLAN FOR 2023/2024 FINANCIAL YEAR TO 2027/2028 FINANCIAL YEAR
(1/1/75)****REMARK:**

When this matter was considered, Cllr N F Chililo proposed, duly seconded by Cllr L Phangami that the matter be deferred back pending some discrepancy and must be submitted again in the next Council meeting. This proposal was accepted in general and is recorded as Council's Resolution herein below.

RESOLVED A.26.28.03.24 (COUNCIL)

THAT the Five Year Makhado Local Municipality Employment Equity Plan, 2023/2024 financial year to 2027/2028 financial year be referred back pending some discrepancy and be resubmitted at the next Council meeting.

(DCS)

EmploymentEquityPlan2024_itm

ITEM A.27.28.03.24**TOWN-PLANNING AND CONTROL: TRANSFER OF DEVELOPMENTS (PREFAB HOUSES AND OFFICES AT MAKHADO UNIT N ROAD CAMP (PADKAMP)
(7/2/2/3/16)****REMARK:**

When this matter was considered, Cllr S Masuka proposed, duly seconded by Cllr N F Chililo that paragraph 2 be changed to read as follows: *"THAT the process of land disposal by the Municipality must start immediately."*

RESOLVED A.27.28.03.24 (COUNCIL)

1. THAT Council accepts the transfer of immovable assets (Prefab Houses and Offices) from the Department of Public Works, Road and Infrastructure to Makhado Local Municipality (Pad Kamp). (DDP)

2. THAT the process of land disposal by the Municipality must start immediately. (DDP)

PadkampProgress_itm

ITEM A.28.28.03.24**TOWN-PLANNING AND CONTROL: TRANSFER OF IMMOVABLE ASSETS (OFFICE BUILDING AND RONDAVELS) FROM LIMPOPO TOURISM AGENCY TO MAKHADO LOCAL MUNICIPALITY)
(6/2/4/2(2023-2028)**

RESOLVED A.28.28.03.24 (COUNCIL)

1. THAT Council accept the transfer of immovable assets from Limpopo Tourism Agency. (DDP)
2. THAT the transferred buildings be registered as Makhado Local Municipality immovable assets. (DDP)
3. THAT the effective date of transfer be after Council's acceptance. (DDP)

TransferTourismAgency_itm

ITEM A.29.28.03.24**TOWN-PLANNING AND CONTROL: 2024/25-2026/27 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW
(15/8/1)**

RESOLVED A.29.28.03.24 (COUNCIL)

1. THAT the 2024/25-2026/27 Draft Integrated Development Plan Review be tabled to Council. (DDP)
2. THAT Council invites the public to make inputs after adoption of Draft IDP. (DDP)

DraftIDP2024-25_itm

ITEM A.30.28.03.24**FINANCES: DRAFT ANNUAL BUDGET 2024/2025 TO 2026/2027 FINANCIAL YEAR
(2024/2025)**

RESOLVED A.30.28.03.24 (COUNCIL)

1. THAT the Draft Capital and Operational Estimates for the 2024/2025 financial year as more fully recorded in **Annexure A** attached to the report in this regard be tabled to Council. (CFO)
2. THAT the following draft 2024/2025 financial year's budget related policies be tabled as more fully set out in **Annexure B1 to B22** attached to the report in this regard-
 - 2.1 Virement Policy
 - 2.2 Credit Control and Debt Collection Policy
 - 2.3 Borrowing policy
 - 2.4 Expenditure Management Policy
 - 2.5 Funding and Reserves Policy
 - 2.6 Budget Policy
 - 2.7 Framework for cash flow management

- 2.8 Asset management policy
- 2.9 Subsidy for indigent household policy
- 2.10 Debt written off policy.
- 2.11 Property Rates Policy
- 2.12 Supply Chain Management Policy
- 2.13 Revenue Management Policy
- 2.14 Travel and Subsistence Policy
- 2.15 Acquisition and use of Cellular phones Policy.
- 2.16 Petty cash policy
- 2.17 Car allowance policy
- 2.18 Fleet Management policy
- 2.19 Tariff Policy
- 2.20 Customer Care Policy
- 2.21 Contract Management Policy
- 2.22 Cost Containment Policy

By-Laws

- 2.23 Makhado Credit Control and Debt Collection By-Laws
 - 2.24 Property Rates By-Law (CFO)
- 3 THAT the amendment to the contents of the Property Rates By-law, 2022 and Indigent policy, 2022 be tabled as more fully set out in **Annexure B23 and B24** of the report in this regard, and that the necessary promulgation be undertaken after public consultation thereof. (CFO)
- 4 THAT the increase in 2024/2025 municipal tariffs and charges be tabled as more fully set out in the various notices of **Annexure C** attached to the report in this regard, and the necessary promulgation thereof be done in terms of the provisions of Local Government: Municipal Systems Act, 2000. (CFO)
- 5 THAT it be noted that the Draft 2024/2025 Estimates will after being tabled by the Council in terms of section 24 of the Municipal Finance Management Act, be submitted to National Treasury and the Provincial Treasury. (CFO)

Draft Budget2024-2025_itm

The meeting was closed and adjourned at 14:32.

Approved and confirmed in terms of the provisions of Clause 22.1 of the Rules of Orders, 2016 promulgated in Provincial Gazette Notice No. 2736 of 29 July 2016 under Local Authority Notice 125, by a resolution of the Council passed at the meeting held on 25 April 2024.