

MAKHADO LOCAL MUNICIPALITY
OFFICE OF THE DIRECTOR CORPORATE SERVICES

MINUTES OF THE ONE HUNDRED AND FIFTIETH (150th) SPECIAL COUNCIL MEETING OF MAKHADO MUNICIPALITY WHICH WAS HELD ON THURSDAY, 26 MARCH 2020 IN THE MAIN HALL, SHOW GROUND, MAKHADO AT 16:00.

PRESENT

Councillors

BABADU, T M	MOHLABA, T J
BALIBALI, T	MTHOMBENI, S Z
CHILLO, N F	MUKHARI, M F
DAVHANA, N D	MUKWEVHO, T D
FURUMELA, M G	MULEFU, M E
GABARA, M J	MUNYAI, N
KUTAMA, N	MUNYAI, N S
KUTAMA, T	MUSANDIWA, P N
LUDUVHUNGU, V S	NDOU, M N
LUKHELI, J	NEMATANDANI, M C
MADULA, S	NEMUDZIVHADI, N S
MADUWA, E	NETHULWE, M F
MADUWA, L G	NYELISANI, S S
MADZHIGA, F N	PHOSHOKO, M G
MALANGE, T M	RAMAVHOYA, K S
MALIMA, M E	RAMUSHAVHA, G M
MALIVHA, N V	RASHAMUSE, A G
MALULEKE, K M	RATSHIKUNI, D
MAMAFHA, T J	SELAPYANA, M A
MAMOROBELA, T P	SESHOKI, T
MARAGA, T A	SIMANGWE, N J
MASHAMBA, M A	SINYOSI, S M
MASENGANA, M L	TAMBANI, T E
MASUTHA, L G	TSHIAMBWA, L R
MATUMBA, A	TSHIFURA, S S
MBOYI, M D	
MOGALE, L B	

Officials

N F THIVHENGWA	(MUNICIPAL MANAGER)
H J LUKHELI	(ACTING DIRECTOR COMMUNITY SERVICES)
N DAGADA	(ACTING DIRECTOR CORPORATE SERVICES)
M D MUNYAI	(ADMINISTRATIVE OFFICER: COMMITTEES)
M G PHASWANA	(SERGEANT OF ARMS)

Traditional Leaders

None

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1. OPENING

The Speaker, Cllr L B Mogale ruled that a moment of silence be observed for meditation and prayer, where after she declared the meeting officially opened and welcomed everyone present.

She expressed that all be reminded of the Municipality's Vision and Mission as follows:

Vision: *“A dynamic hub for socio-economic development by 2050”*

Mission: *“To ensure effective utilization of economic resources to address socio-economic imperatives through mining, agriculture and tourism”*

2. NOTICE OF THE MEETING

The Speaker confirmed that all members had received notice of the meeting, i.e. by sms, by e-mail, as well as in hard copy format.

3. OFFICIAL ANNOUNCEMENTS

3.1 The Speaker said the Makhado Municipality support the pronouncement by the State President, Mr Cyril Ramaphosa and will be on lock down from midnight 26 March 2020 to midnight 16 April 2020. She has arranged that our Municipal Manager present us with detail about our essential services operations during lock down period, at the end of this meeting.

3.2 The Speaker said due to the special circumstances at hand of the National Lock Down as announced by President Cyril Ramaphosa, which commences tonight, we have streamlined the business of our agenda to consider only those matters of legislative compliance requirements. We will thus consider only four items, namely A.22, A.27, A.30 and A.33; the other items will be considered in the quarterly Council meeting during April 2020. This ruling is necessary to leave sufficient time to everybody to reach their homes well in time of the 24:00 national lock down time.

4. APPLICATION FOR LEAVE OF ABSENCE

RESOLVED –

THAT leave of absence be granted in terms of the provisions of Rule 21 of the Council’s Rules of Order, 2016 published under Provincial Gazette Notice no. 2736 dated 29 July 2016 in respect of the Special Council meeting held on 26 March 2020 to Cllrs A du Plooy, T E Dzivhani, L M Mathalise, M R Mokgoadi, G T Mukwevho, M D Ndou, T C Mamafha, K Maphubu, S Masuka and E T Sithi.

REMARK:

2.1 Cllrs R S Baloyi, S I Bulala, F B Hlongwane, B K Jones, N B Jones, M S Machethe, N A Mafhala, M R Magada, M J Mpashe, R Raliphada, R T maingo, G M Ramushavha, T Tshibvumo and M S Tshilamyana were not present at the meeting.

2.2 Khosi T G Muila, Hosi S T Mukhari, Khosi V C Ramabulana, Hosi H S Mukhari, Khosi N T L Mashamba, Khosi P V Kutama, Khosi P Netsianda, Khosi R H Sinthumule, Khosi F Molema and Khosi M M Mphephu were not present at the meeting.

REMARK:

Due to the special circumstances at hand of the National Lock Down as announced by President C M Ramaphosa, which commences tonight, we have streamlined the business of our agenda to consider only those matters of legislative compliance requirements. We will thus consider only four items, namely A.22, A.27, A.30 and A.33; the other items will be considered in the quarterly Council meeting during April 2020. This ruling is necessary to leave sufficient time to everybody to reach their homes well in time of the 24:00 national lock down time.

5. **REPORT OF THE EXECUTIVE COMMITTEE AND SECTION 79 COMMITTEES**

(a) **Recommendations of the Executive Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): March 2020**

508th Executive Committee Meeting held on 19 March 2020

509th Executive Committee Meeting held on 26 March 2020

(b) **Recommendations of the Section 79 Oversight Committees in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): March 2020**

68th Section 79 Oversight Committee: Corporate Services meeting: 23 March 2020

39th Section 79 Oversight Committee: Development Planning meeting: 24 March 2020

45th Section 79 Oversight Committee: Finance meeting: 23 March 2020

26th Section 79 Oversight Committee: Technical Services meeting: 23 March 2020

22nd Section 79 Oversight Committee: Community Services meeting: 24 March 2020

ITEM A.22.26.03.20

PERSONNEL: EXTENSION OF ACTING PERIOD: DIRECTOR TECHNICAL SERVICES

(5/3/4/5/23; 5/6/4)

RESOLVED A.22.26.03.20 (COUNCIL)

THAT it be approved that the Manager Civil Engineering, Mr M G Ralishuku be designated to act for a further period of three (3) months in the capacity as Director Technical Services, commencing with retrospective effect of 29 February 2020 until 31 May 2020 and should recruitment process of the Director Technical Services be finalised before the acting duration expires, it will end when the Director Technical Services assume his/her position.

ActingDTS_itm(4)

(DCS)

ITEM A.27.26.03.20

FINANCES: DRAFT ANNUAL BUDGET 2020/2021 FINANCIAL YEAR (2020/2021)

RESOLVED A.27.26.03.20 (COUNCIL)

1. THAT the Draft Capital and Operational Estimates for the 2020/2021 financial year as more fully recorded in **Annexure A** attached to the report in this regard be tabled to Council and that the Accounting Officer proceeds with the publication of the Draft Annual Budget as purposed in section 22 of the Municipal Finance Management Act, 56 of 2003. (CFO)
2. THAT the following 2020/2021 financial year's budget related policies be tabled as more fully set out in **Annexure B1 to B20** attached to the report in this regard-
 - 2.1 Virement Policy
 - 2.2 Credit Control and Debt Collection Policy
 - 2.3 Borrowing policy
 - 2.4 Expenditure Management Policy

- 2.5 Funding and Reserves Policy
 - 2.6 Budget Policy
 - 2.7 Framework for cash flow management
 - 2.8 Asset management policy
 - 2.9 Subsidy for indigent household policy
 - 2.10 Debt written off policy
 - 2.11 Property Rates Policy
 - 2.12 Supply Chain Management Policy
 - 2.13 Revenue Management Policy
 - 2.14 Travel and Subsistence Policy
 - 2.15 Acquisition and use of Cellular phones Policy
 - 2.16 Petty cash policy
 - 2.17 Car allowance policy
 - 2.18 Fleet Management policy
 - 2.19 Tariff Policy
 - 2.20 Customer Care Policy (CFO)
3. THAT the amendment to the contents of the Budget Related Policies as reflected in **Annexure D**, be approved to Council. (CFO)
4. THAT the increase in 2020/2021 municipal tariffs and charges be tabled to Council as more fully set out in the various notices of **Annexure C** to this report, and the necessary promulgation thereof be done in terms of the provisions of Local Government Legislation. (CFO)
5. THAT it be noted that the Draft 2020/2021 Estimates will after being considered by Council in terms of section 22 of the Municipal Finance Management Act, be submitted to National Treasury and the Provincial Treasury together with the quality certificate approved by the Accounting Officer.
- DraftBudget2020-2021_itm (CFO)

ITEM A.30.19.03.20

**2020/21-2021/22 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW
(15/7/1)**

RESOLVED A.30.26.03.20 (COUNCIL)

THAT Council adopts the 2020/21-2021/22 Draft Integrated Development Plan Review.

IDPReview20/2021-Itm (MM)

(REMARK: Item A.33.26.03.20 can be found elsewhere in this minutes.)

ITEM A.34.26.03.20

**ESSENTIAL SERVICES: NATIONAL 21 DAY LOCK DOWN – MUNICIPAL SERVICES IN OPERATION DURING 26 MARCH TO 16 APRIL 2020
(16/1/1; 16/2/1; 16/3/1; 16/4/1/1)**

REMARK:

Under Official Announcement of the Agenda, the Speaker ruled in terms of the provisions of clause 8.2 of the Standing Rules of Order, 2016 that the Municipal Manager present detailed information verbally to Council about the essential services operations during the national lock down period of 26 March to 16 April 2020. At the end of the business of the meeting, just before closure, the Municipal Manager proceeded and presented the following information –

The following essential services will run as follows:

Satellite Pay Points will be open from 08:00am to 11:00am week days

Call Centre will operate 24 hours (087 350 2764)

Standby Electrical team will be on duty

Water Operator at the Civic Centre will be summoned as and when the need arises

Traffic Law Enforcement will also be on duty

Refuse removal at shops, industries, commercial areas will be done twice per week

Refuse removal at residential areas will be done once in every two weeks

Server Room inspection will be done once in five days

Municipal Swimming Pool will be closed for public

Municipal Library will be closed for public

All social gatherings in Municipal Halls are cancelled

All Municipal Parks and violation of the Regulations will be monitored by Municipal Traffic Officers

Detergents will be applied in all Municipal offices and halls before the lifting of the lock down

Funerals will be conducted in terms of the Regulation and monitored by Traffic Officers

Councillors are requested to inform communities about the operation of the pay points.

Thanking you in advance for your co-operation during the lock down period.

RESOLVED A.34.26.03.20 (COUNCIL)

1. THAT Council approves of the municipal essential services' operations during the national lock down period of 26 March 2020 to 16 April 2020 as more fully presented by the Municipal Manager at the meeting.
 2. THAT Council taken note of and abide by the provisions of Disaster Management Act (57/2002): Regulations made in terms of Section 27(2) by the Minister of Cooperative Governance and Traditional Affairs promulgated under Notice No R. 398. In Government Gazette No 43148 on 25 March 2020.
- (c) **Resolution of the Executive Committee in terms of section 59 (1) of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000): March 2020**

None

- (d) **Recommendation of the Section 79 Standing Committee: MPAC in terms of section 59 (1) of the Local Government: Municipal System Act, 2000 (Act 32 of 2000): March 2020**

ITEM A.33.26.03.2020

ANNUAL REPORT 2018/19: MPAC OVERSIGHT REPORT AND FINAL APPROVAL: SUBMISSION TO DEPARTMENT NATIONAL TREASURY AND DEPARTMENT PROVINCIAL AND LOCAL GOVERNMENT (10/1/4/1-8)

RESOLVED A.33.26.03.2020 (COUNCIL)

1. THAT it be noted that the Oversight Committee (MPAC) considered the Final Annual Report, 2018/19 and recommends that Council accepts the 2018/2019 Annual Report as more fully set out in its report of findings attached as Annexure B to this report. (MM/DCS)
2. THAT Council adopts the Oversight Committee's (MPAC) Report dated 12 March 2020 attached as Annexure A to the report in this regard, without any reservations as corrections have been made in line with the MPAC recommendations. (MM/DCS)
3. THAT it be noted that Council's Resolution under this report together with annexures will be submitted to National Treasury and the MEC of Cooperative Governance, Human Settlement and Traditional Affairs for submission to the Minister of Cooperative Governance and Traditional Affairs, as well as the Auditor General's Office in the Province as Makhado Local Municipality's demonstration of municipal performance to its community, as purported in terms of Section 121 of the Local Government: Municipal Finance Management Act, 2003.

OversightReportMarch2020_itm

(MM/DCS)

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The meeting was closed and adjourned at 12:47.

Approved and confirmed in terms of the provisions of Clause 22.1 of the Rules of Orders, 2016 promulgated in Provincial Gazette Notice No. 2736 of 29 July 2016 under Local Authority Notice 125, by a resolution of the Council passed at the meeting held on 30 July 2020.

CHAIRPERSON

MDM/lh/SpecialCouncilMinutes_150(Shortened)