

MAKHADO MUNICIPALITY

TENDER NO. 31 OF 2017 INSTALLATION, COMMISSIONING AND MAINTENANCE OF AUTOMATED/ELECTRONIC PERFORMANCE MANAGEMENT SYSTEM FOR A PERIOD NOT EXCEEDING TWELVE (12) MONTHS

Suitable service providers are invited to Bid for Supply, Install, Commissioning and Maintenance of Automated/Electronic Performance Management System for Period Not Exceeding twelve (12) months. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable on **11 April 2017** at the Procurement Office No. B043 upon payment of a non-refundable amount of **R500.00**.

A compulsory briefing session will be held on Wednesday, 19 April 2017 at 10:00 at Council Chamber, Ground floor, Civic Centre, No 83 Krogh Street, Makhado.

Completed bid documents signed by a duly authorized person, sealed in an envelope clearly marked "Tender No. 31 of 2017: *Installation, Commissioning and Maintenance of Automated/Electronic Performance Management System For A Period Not Exceeding twelve (12) Months*" must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on Friday, 28 April 2017** when all tenders received on time will be opened in public in the Council Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Makhado.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 80/20 score points and with functionality.

FUNCTIONALITY CRITERIA

Functionality criteria	Point allocated
Methodology Approach <ul style="list-style-type: none">• Compliance with PMS Acts and Legislations• Framework for Managing Programme Performance Information (FMPPI)• PMS Acts and Regulations• Alignment to national programmes• Internal auditing• Cascading• Reporting• User friendly software	60
Company experience <ul style="list-style-type: none">• Minimum of four (4) years' experience in similar work.• Proven record of (five) 5 municipalities serviced• Evidence of a sustainable EPMS programme• Current contract in similar work• Proven record in strategic planning	40

TOTAL

= 100

NB: Minimum qualifying marks to qualify further evaluation is 60 points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

1. Valid Tax Clearance Certificate with TCS issued.
2. Copy of company registration
3. Certified copy/copies of company owner(s) ID book(s) not more than three months.
4. BBBEE certificate certified or affidavit (not more than three months)
5. Attach copy of CSD summary report
6. Proof of payment of Municipal Accounts/Bills/Lease agreement/letter from Tribal Authority

All technical enquiries can be directed to PMS Manager Mr. Richard Shilenge or Mr. Naphton Tshikosi at (015) 519 3000, during office hours while procurement enquiries should be directed to Mr. N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
MAKHADO

MR. M J KANWENDO
ACTING MUNICIPAL MANAGER

Notice No. 64/2017
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