

MAKHADO MUNICIPALITY

TENDER NO. 30 OF 2013

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF RENTAL PHOTOCOPIERS FOR THE PERIOD OF THREE YEARS

Makhado Municipality hereby invites companies with a track record in providing rental photocopier equipment and services to bid for a photocopier tender for the municipality for a period of three years. Bidders are requested to bid as per specification attached to the bid document that will be obtainable from 16 July 2013 at the procurement office No. B043 upon payment of non-refundable amount of R200.00

A compulsory briefing session will be held on 19 July 2013 in the Council Chamber, Ground Floor, Civic Centre, 83 Krogh Street, Makhado at 10:00

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked "*Tender No.30 of 2013: Supply, delivery, Installation and commissioning of rental photocopiers*" must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on 02 August 2013** when all tenders received will be opened in public in the Council Chamber, ground Floor, Civic Centre, No. 83 Krogh Street, Louis Trichardt.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 90/10 score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Original valid Tax Clearance Certificate
- A certified copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s).
- BBBEE Certificate

All Technical enquiries can be directed to Director Corporate Services, Mrs T S Ndou, at telephone No. (015) 519 3000/3209, while procurement enquiries can be directed to Mr N A Mathivha or Mr LR Moswathupa at (015) 519 3044/3171.

Civic Centre
83 Krogh Street
MAKHADO
0920

MR I P MUTSHINYALI
MUNICIPAL MANAGER

Notice No: 107 of 2013
File No: 8/3/2/1147