

**MAKHADO MUNICIPALITY**

**TENDER NO. 8 OF 2012**

**SUPPLY AND DELIVERY STATIONARY**

Suitable service providers are invited to tender for the Supply and Delivery of Stationary. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable on **19 March 2012** at Procurement Office No. B043 upon payment of a non-refundable amount of R200,00.

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked ***“Tender No. 8 of 2012: Supply and Delivery of Stationary”*** must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on Friday, 30 March 2012** where all tenders received will be opened in public in the Executive Committee Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Makhado.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 90/10 score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Original valid Tax Clearance Certificate
- A certified copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s).
- BBBEE Certificate (compulsory)

All technical enquiries can be directed to the Director Corporate Support & Shared Services, Ms T S Ndou or Ms S M Caroto at (015) 519 3000, while procurement enquiries should be directed to Mr N A Mathivha or Mr R.L. Moswathupa at (015) 519 3044.

Civic Centre  
83 Krogh Street  
MAKHADO

Notice No. 21/2012  
File No. 8/3/2/1071

MR. A S TSHIKALANGE  
MUNICIPAL MANAGER