

MAKHADO MUNICIPALITY

TENDER NO. 37 OF 2011

PROPOSAL FOR THE LEASE OF OFFICE SPACE FOR A PERIOD OF THREE YEARS

Makhado Municipality is in need for office space for rental purposes. Therefore suitable service providers having offices for rental purposes are invited to submit proposal for the Lease of Office Space for a period of three years. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable on **6 September 2011** at the Procurement Office No. B 043 upon payment of a non-refundable amount of R200, 00.

A compulsory **briefing session** will be held on **Friday, 9 September 2011** at **10:00** at Council Chamber, Ground Floor, Civic Centre, 83 Krogh Street, Louis Trichardt.

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked "*Tender No. 37 of 2011: Proposal for the Lease of Office Space for a period of three years*" must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on Monday, 19 September 2011** when all tenders received will be opened in public in the Executive Committee Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Louis Trichardt.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 90/10 score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Original valid Tax Clearance Certificate
- A certified copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s).

All technical enquiries can be directed to the Director Development and Planning at (015) 519 3217 or Ms M J Muruge at (015) 519 3009, while procurement enquiries should be directed to Mr N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT

Notice No. 121/2011
File No. 8/3/2/1044

1 & 2 September 2011

MR. A S TSHIKALANGE
MUNICIPAL MANAGER