

MAKHADO MUNICIPALITY

QUOTE NO. MAK80/2014/2015

QUOTATION: SUPPLY AND DELIVERY OF PRINTERS AND SCANNERS

All interested service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF PRINTERS AND SCANNERS**

SPECIFICATION:

Supply and Deliver ICT Equipment		
Item	Qty	Specifications
4 in 1 Printer(Mono)	2	<ul style="list-style-type: none"> • Print, Copy, Scan, Fax • Print Speed - Up to 26 ppm black • Print Resolution - Up to 600 x 600 dpi • Print Technology – Laser • Type of 4 in 1 mono : M225DN • Scanner – Flatbed, ADF, Contact Image Sensor (CIS) • Scan Resolution – Up to 300 x 300 dpi(color and mono,adf) <ul style="list-style-type: none"> - Up to 600 x 600 dpi (color, flatbed) - Up to 1200 x 1200 (mono, flatbed) • Scan Type – JPEG, PDF, PNG (Twain complaint or WIA compliant) • Scan Size – ADF : 8.5 x 14 in Max and Flatbed : 8.5 x 11.7 in • Standard Print Language – PCL5c, PCL6, PS, PCLm, PDF • Scan Speed - Up to 15 ppm (black & white), up to 6 ppm (color) • Copy Speed – Up to 26 cpm • Copy Resolution – Up to 600 x 600dpi • Copier settings – Up to max of 99 copies <ul style="list-style-type: none"> - Reduce/Enlarge from 25% to 400% - Contrast (Lighter/Darker) • Fax Capabilities – Yes (Line in) • Network Capabilities – 10/100Ethernet • Network Ready standard built in Ethernet • Standard Connectivity Hi-Speed USB 2.0 port (host/device); built-in Fast Ethernet 10/100Base-TX network port; Phone line port (in/out) • Recommended Monthly Page Volume 500 to 2000 • Paper Handling 250-sheet input tray • Monthly Page Volume 500 to 2000 • OS Compatible : Windows XP 32bit, Windows 7 (32 and 64bit), Windows 8 & 8.1

Supply and Delivery Of ICT Equipment		
Item	Qty	Specification
4 in 1 Printer (Color)	3	<ul style="list-style-type: none"> • Print, Copy, Scan, Fax • Multitasking Supported : Yes • Print Speed Black : Up to 20ppm • Print Speed Color : Up to 20ppm • Recommended Monthly Page Volume : 1000 to 2500 • Print Technology : Laser • Print Quality black : Up to 600 x 600 dpi • Print Quality color : Up to 600 x 600 dpi • Print Languages : HP PCL6, HP PCL 5c, HP Postscript Level 3 emulation, PCLm PDF, URF • Type of 4 in 1 colour : M476nw • Connectivity Standard : Hi –Speed USB 2.0, Fast Ethernet 10/100Base-TX,

		<p>Wireless 802.11 b/g/n</p> <ul style="list-style-type: none"> ● Compatible Operating System : Windows XP 32bit, Windows 7 (32 and 64 bit), Windows 8 and 8.1 ● Paper Handling : 50 sheet multipurpose tray , 250-sheet input tray, 50 sheet ADF ● Paper Handling output : 150 sheet output bin ● Media Sizes : A4,A5,A6,B5 ● Scanner : Flatbed and ADF ● Scanner File Format : PDF, JPG, RTF, TXT, BMP, PNG, TIFF ● Scan Resolution : Up to 300 x 300 dpi (Colour and Black & White, ADF) : Up to 300 x 300 dpi, 600 x 600 dpi, 1200 x 1200 dpi Flatbed ● Scan Speed : Up to 17 ppm (Black & White), Up to 13 ppm (Colour) ● Duplex ADF Scanning : Yes ● Automatic Document Feeder : 50 sheets, standard ● Copier speed : Up to 20 cpm (Black), Up to to 20 cpm (Color) ● Copy reduce / enlarger settings : 25 to 400% ● Copy Maximum : Up to 99 copies ● Fax capabilities : Yes
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Supply and Deliver ICT Equipment		
Item	Qty	Specifications
Mono Printer Only (Print, Scan, Copy)	2	<ul style="list-style-type: none"> • PRINTER <ul style="list-style-type: none"> ○ Print Speed – Up to 25 ppm (A4) ○ Print Method – Monochrome laser beam printing ○ Print Quality – Up to 1200 x 600dpi ○ Print Resolution – 600 x 600 dpi ○ Toner Save Mode – Yes • COPY <ul style="list-style-type: none"> ○ Copy Speed – Up to 25 ppm (A4) ○ Copy Resolution – Up to 600 x 600 dpi ○ Copy Modes – Text, Text/Photo ○ Double Sided Copying – 2 sided to 2 sided (Automatic) ○ Multiple Copy – Up to 99 copies ○ Reduction / Enlargement – 25 – 400% • SCAN (Colour) <ul style="list-style-type: none"> ○ Scan Resolution – Up to 600 x 600 dpi - Enhanced : Up to 9600 x 9600 dpi ○ Colour Scanning – 24bit/24bit (input/output) ○ Compatibility – TWAIN, WIA ○ Scan File Format – PDF, JPG, RTF, TXT, BMP, PNG, TIFF ○ Scanner Type - Flatbed and Duplex Automatic Document Feeder (DADF) • Paper Input – 250-sheet tray, 50 sheet DADF • Paper Output – 100 sheet • Interface Type – USB 2.0 Hi-Speed, 10/100Base-TX Network Port • Operating System Compatibility – Windows XP 32bit, Windows 7 (32 and 64 Bit), Windows 8 and 8.1 • Monthly Page Volume – Up to 2000 pages a month
Colour Printer Only	1	<ul style="list-style-type: none"> • PRINTER <ul style="list-style-type: none"> ○ Print Speed - Up to 14 ppm Colour (A4) ○ Print Method - Up to 14 ppm Mono (A4) ○ Print Quality - Colour Laser beam Printing ○ Print Resolution - Up to 1200 x 1200 dpi • Paper Input – 150 sheet cassette • Paper Output – 125 sheet • Type : LBP7100CN • Interface and Connectivity – USB 2.0 High Speed, 10BASE-T/100BASE-TX • Operating System Compatibility - Windows XP 32bit, Windows 7 (32 & 64bit), Windows 8 and 8.1
Dot Matrix Printers	4	<ul style="list-style-type: none"> • Print Speed – 435cps (12cpi) • PrintHead – High Durability 9 Pin Print Head • Connectivity – USB and Parallel • Paper Capacity – Up to 1 original + 4 Copies • Print Languages – Microline ML3320 • Printing width - 136 characters (10cpi), 272 characters (compressed mode) • Character pitch - 10, 12, 15, 17 and 20 cpi • Fonts - Courier, gothic, sans serif, utility

		<ul style="list-style-type: none"> • Graphic resolution - 240 x 216dpi (max.) • Memory - 64KB
Supply and Deliver ICT Equipment		
Item	Qty	Specifications
Scanner	3	<ul style="list-style-type: none"> • Easily share this scanner with a team using built-in Ethernet networking • Scan Resolution: Optical: Up to 2400 dpi, Hardware: Up to 600 x 600 dpi on ADF, up to 2400 x 2400 dpi on flatbed, Enhanced scanning resolution: Up to 19,200 dpi; 48-bit, 65536 grayscale levels • Scan Speed (ADF): Up to 15 ppm/6 ipm (using HP Scanning Software) • Scan Media Types: Paper (plain, inkjet, photo); envelopes; cards (index, greeting) • Maximum scan size: 8.5 x 11 (flatbed), 8.5 x 14 inch (ADF) • Enlargement Range: 12 to 2400% in 1% increments • Connectivity: Ethernet; Hi-Speed USB 2.01 • Duty Cycle: 500 pages per day • Features: 50-page ADF (with duplex scanning), 5 front-panel buttons, navigation and selection buttons, 10 key number pad for PIN entry • Operating System Compatibility – Windows XP 32 Bit, Windows 7 (32 and 64 bit), Windows 8 and 8.1 • Scan File Format PDF, searchable PDF, JPG, BMP, TIFF, compressed TIFF, TXT, HTML, RTF, FFX, PNG, PCX, GIF • Standard Connectivity Ethernet; Hi-Speed USB 2.0 • Network Ready Standard (built-in Ethernet) • Type – N6350

NB:

- Equipment must carry a Full Warranty/Guarantee common in the field of the product.
- All items quoted on, must specify Brand Name and Model Number

Requirements

- **Valid Original Tax Clearance Certificate**
- **Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE Certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by an original valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK80/2014/15**” & description “**SUPPLY AND DELIVERY OF PRINTERS AND SCANNERS** ” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 28 NOVEMBER 2014**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and **80/20** points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **MR SHALIL HARRY** at telephone number **072 767 8633** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms NTSIENI TP** or **Mr RAMABULANA M** at **015 519 3129/3179**

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Notice no : 174/2014
File no : 8/3/2/1
IP MUTSHINYALI
MUNICIPAL MANAGER