

MAKHADO MUNICIPALITY
QUOTE NO. MAK0000211/2012-2013

QUOTATION: ACTUARIAL SERVICES

Suitable potential service providers are hereby invited to submit written quotations for **Actuarial Services**

THE SPECIFICATION IS AS FOLLOWS:

Makhado municipality hereby request a qualified and experienced actuarial services provider for the actuarial services in terms of the International Accounting Standards 19 (IAS 19)

The scope of work will include valuation of liability arising from the valuations of the following:

- Provision for Long Services Award
- Provision for Long Term Leave and;
- Accrued Leave

Requirements

- **Valid Original Tax Clearance Certificate**
- **A Certified Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE certificate**
- **Locality of the company's office to be responsible for the projects**
- **Proof of professional registration of proposed projects Leader/ Manager**
- **C.Vs of proposed project team**
- **List of previously executed projects (if any) by the company with contract values and clients contact person**
- **Proof of updated payments of all the services in the municipality in which the business is registered and**
- **Company profile or business profile**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by an original valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MDB 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK0000211/2012-2013**” & description “**ACTUARIAL SERVICES** ” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 31 MAY 2013**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr Mandobe M.V only** at telephone number **015 519 3012** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms NTSIENI TP** or **Mr RAMABULANA M** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

IP MUTSHINYALI
MUNICIPAL MANAGER

Notice no:74/2013
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