

MAKHADO MUNICIPALITY
QUOTE NO. MAK0000101/2012

QUOTATION: SUPPLY AND DELIVERY OF OFFICE FURNITURE

Suitable potential service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF FURNITURE**.

The Specification is as follows:

ITEMS DESCRIPTION	COLOUR	QUANTITY
1200x750mm Desk	Natural Imbuia Veneer	x 1 (one)
1500x750mm Desk	Natural Imbuia Veneer	x 1 (one)
750x750mm Double Sided Link (Note: that this must be linked with items number one and two to form a curved shape desk)	Stained Imbuia Veneer	x 1 (one)
900x600mm Credenza Sliding Door	Natural Imbuia Veneer	x 1 (one)
800(L)x405(W)x1735(H) Solid and Glass Door Cupboard	Natural Imbuia Veneer	x 1 (one)
1600x1200 Four (4) way cluster workstation with three (3) drawer mobile pedestal on each unit plus 1600x600 budget curved Desk Based Screen	Mahogany Veneer	x 2 (two)
1320x470x635 Four (4) Drawer Filling Cabinet	Mahogany Veneer	x 2 (two)
1800x900x450 Twenty one (21) Compartment Pigeon Hole Unit without Doors	Ivory Karoo	x 1 (one)
1430x1090x700 Vertical Plan Filer and Step Holds (ability to store up to 800 plans)	Ivory Karoo	x 1 (one)
Highback Leather Chair with forward Knee Tilt, Gas Laminated Arms and Base Stained	Black with Arms and Base in Natural Imbuia Veneer	x 1 (one)
Medium Back Leather Gas Height Chairs	Black with Arms and Base in Mahogany Veneer	x 8 (eight)
Visitors Leather Chairs	Black with Arms in Mahogany Veneer	x 6 (six)

Requirements

- **Valid Original Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**
- **BBBEE Certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise

3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK0000101/2012**” & description “**SUPPLY AND DELIVERY OF OFFICE FURNITURE**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 03 AUGUST 2012**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **THANYANI N.G** only at telephone number **079 897 0195** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms TP Ntsieni or Ms Nefolovhodwe** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

E. MUGARI
ACTING MUNICIPAL MANAGER

Notice no: 111/2012

File no: 8/3/2/1