



# MAKHADO MUNICIPALITY RE-ADVERTISEMENT

**DEPARTMENT: MUNICIPAL MANAGER'S OFFICE**

## **INVITATION FOR AUDIT AND PERFORMANCE AUDIT COMMITTEE MEMBERS**

**Makhado Local Municipality hereby invite in terms of the provision of sections 166 of the Local Government: Municipal Finance Management Act, 56 of 2003, suitably qualified persons to submit Curriculum Vitae for consideration to become Audit and Performance Audit Committee members of Makhado Local Municipality.**

**Requirements:**\* BCOM Accounting / Internal Audit, BSC Computer Engineering/ Computer Networks/Software Engineering, B Degree in LLB/ Law equivalent qualification preferably with articles and / Practising Attorneys with a Company or Commercial Law, CIA, CA, CIMA, CFE, PHD with experience in local government / public sector will be highly preferred. Candidates must have at least 10 years working experience. Expertise in areas of both Financial Management, Law, and Municipal Finance Management Act, Municipal Systems Act, Treasury Regulations and legislations regulating information communication and technology. Expertise in internal and external audit, performance management system matters. Candidate must be available to attend Audit and Performance Audit Committee meetings which are held at least quarterly.

The applicant must be independent from Makhado Local Municipality Council and members of Senior Management. Strict confidential in respect of any information of confidential nature to which he/she may become privy at the meeting of the Audit and Performance Audit Committee; Understanding of Public Sector Business and Controls; Knowledge of Management principles, good communication skills and ethics, knowledge of corporate governance principles, inquisitiveness and professional judgement.

**Remuneration and duration of appointment:**\* The successful candidate will be remunerated for the preparation and attendance of meetings according to National Regulations that regulates the remuneration of commissions and committees and will also be reimbursed for expenses incurred for the attendance of the audit and performance audit committee meetings.

### **Term of Office**

The term of office will be three (3) years. ICT Steering Committee meetings are held at least quarterly and the incumbent will also be required to attend at least four (4) quarterly Audit Performance and Audit Committee (APAC) meetings and Risk Committee meetings upon invitation. Incumbent must submit regular ICT Governance Reports to the APAC of Council. The incumbent will be expected to conclude a contract of appointment with the Municipal Manager

## **DEPARTMENT CORPORATE SERVICES:**

### **INVITATION FOR ICT STEERING COMMITTEE CHAIRPERSON (Ref:4/42)**

**Makhado Local Municipality hereby invite in terms of the provision of sections 166 of the Local Government: Municipal Finance Management Act, 56 of 2003, suitably qualified persons to submit Curriculum Vitae for consideration to be appointed as ICT Steering Committee Chairperson of Municipality.**

**Requirements:** A minimum of NQF Level 7 in Computer Science/ Information Technology. A postgraduate qualification will be an added advantage. A minimum of 2 industry related certifications: Cobit5/ ITIL or CGEIT/CRISC/CISA or 27000/CISSP/CISM.

A minimum of 10 years' experience in ICT management, either with a strong ICT security and ICT Governance, or ICT Risk, or architecture or, ICT audit; Extensive knowledge of and experience in the following: ICT legislation, industry standards and best practices, ICT governance principles and processes; ICT frameworks, policies and standards; ICT Audit and Risk Management; ICT Strategic planning and implementation; Knowledge of Municipal Finance Management Act, Municipal Systems Act, Treasury Regulations and legislation regulating information communication and technology.

The applicant must be independent from Makhado Local Municipal Council and members of Senior Management, operate in strict confidentiality in respect of any information of confidential nature to which he/she may become privy to at the meetings of the ICT Steering Committee; must understand Public Sector Business and Controls; must have knowledge of management principles, good communication skills and ethics, knowledge of corporate governance principles, inquisitiveness and professional judgement.

**Remuneration and duration of appointment:** The successful candidate will be remunerated for the preparation and attendance of meetings according to the National Regulations that regulates the Remuneration of Commissions and Committees and will also be reimbursed for expenses incurred for the attendance of the ICT Steering Committee meetings.

If successful candidate holds the highest qualification in the field, remuneration will be in line with the A G (SA) rates for the partner, i.e. +/- 4-5 hours per meeting, including preparation.

**Term of Office**

The term of office will be three (3) years. ICT Steering Committee meetings are held at least quarterly and the incumbent will also be required to attend at least four (4) quarterly Audit Performance and Audit Committee (APAC) meetings and Risk Committee meetings upon invitation. Incumbent must submit regular ICT Governance Reports to the APAC of Council. The incumbent will be expected to conclude a contract of appointment with the Municipal Manager

## **OFFICE OF THE MUNICIPAL MANAGER**

### **POST: RISK MANAGEMENT COMMITTEE CHAIRPERSON**

**REQUIREMENTS:** Bachelor Degree/National Diploma in Risk Management, Accounting/Internal Audit or equivalent. Honours Degree, CIA/CIMA/CFE and with 10 years' experience in Local Government /Public Sector will be highly preferred. Strongly encourage individuals with proven knowledge of municipal environment and operations. Ability to lead, direct and preside over Risk Management Committee meetings. Conversant with Municipal Finance Management Act 56 of 2003, National Treasury Public Sector Risk Management Framework and other applicable legislation applicable to Local Government sector and Public Sector. Availability to attend the Risk Management Committee meetings. Must not be a political office bearer in any sphere of Government. Membership of Institute of Risk Management South Africa (IRMSA) or Institute of Internal Audit (IIASA) South Africa is strongly recommended.

**RESPONSIBILITY:** Shall assist the Accounting officer in discharging responsibilities on Risk Management matters. The Chairperson in conjunction with the Risk Management Committee should review and recommend amongst others the approval of the following: Risk Management Policy, Fraud Management Policy, Risk Management Strategy, Fraud Response Plan, Risk Management Implementation Plan, Whistle-blowing Policy and Risk Management Committee Charter. Prepare and present Risk Management reports to the Audit Committee. Perform any other duties as specified in the terms of reference (Risk Management Committee Charter).

**Remuneration and duration of appointment:**An external Risk Management Committee Chairperson will be paid remuneration for attendance of meetings and for services related to the Risk Management Committee and Audit Committee.

Remuneration shall be determined in line with the guideline issued by National Treasury for sitting allowance and maximum of three (3) hours preparation time, if the incumbent is a CIA/CIMA/CFE he/she will be remunerated in terms of the South African Institute of Chartered Accountants (SAICA) tariffs which will be annually reviewed.

Tariffs referred to in clause 10.2 above shall apply to all Municipal Meetings that the external Risk Committee Chairperson attends for services related to Risk Management Committee and Audit Committee.

**TERM OF OFFICE:**

The term of office will be 3 years subject to renewal at the discretion of the Municipality Risk Management Committee meetings are held quarterly (4 per annum) and the incumbent will also be required to attend 4 quarterly Audit Committee meetings.  
The incumbent will be expected to conclude a contract of appointment with the Municipal Manager

***NB: ALL SUCCESSFUL CANDIDATES WILL UNDERGO BACKGROUND CHECK AND VERIFICATION OF QUALIFICATIONS AND CRIMINAL RECORDS***

*Makhado Municipality is an equal opportunity employer and subscribe to employment equity act.*

**Forward your application on the Council's prescribed senior managers application form with a copy of CV and certified copies of qualifications to the Municipal Manager, Private Bag X2596, LOUIS TRICHARDT, 0920.**

**For more information contact Manager Human Resource Mr Dagada N 015 519 3225**

**PLEASE NOTE: APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED**

To view our current vacancies or to print the Application Form visit our website on [www.makhado.gov.za](http://www.makhado.gov.za)

If no response is received from Makhado Local Municipality within 45 days after the closing date, it must be regarded that your application has not been successful

**PUBLICATION DATE: 4&6 FEBRUARY 2022**

**CLOSING DATE :25/02/2022**

**NOTICE NO: 22/2022**

**FILE NO : 4/1/11**

**MR MK NEMANAME: ACTING MUNICIPAL MANAGER**

**MAKHADO LOCAL MUNICIPALITY**