



MAKHADO LOCAL MUNICIPALITY

Makhado Municipality, a dynamic equal-opportunity and affirmative action employer, with its seat in Makhado, a beautiful town at the foot of the Soutpansberg, hereby invites applications from suitable qualified candidates for the following post:

MUNICIPAL MANAGER FIVE YEAR FIXED TERM CONTRACT

This is a 5 year fixed-term employment linked to performance which ends one (1) year after the next Local Government Elections.

Total remuneration package will be in terms of Government Gazette No. 38946 dated 4 July 2016 -

Minimum	R1, 011,686;
Midpoint	R1, 176,380;
Maximum	R1, 341,073 per annum.

REQUIREMENTS: B-degree in public or business administration/political sciences/social sciences/law/finance/engineering. *A postgraduate qualification in fields related to public administration will be an added advantage. *Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with minimum regulations on competency level in terms of Government Gazette 29967 dated 15 June 2007. *Five years relevant experience at senior management level, have proven successful institutional transformation within local government. * Extensive knowledge and understanding of legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities. *Candidates who have undergone competency test and have shown to be competent or above will be preferred. *Advanced computer literacy in Microsoft Office (Word, Excel, Power Point and Outlook). *Valid driver's license and *NO CRIMINAL RECORD.

KNOWLEDGE: Advanced knowledge and understanding of relevant policies and legislation. *Advanced understanding of institutional governance systems and performance management. *Advanced understanding of council operations and delegation of powers. *Proven track record of good governance, audit and risk management, and budget and finance management. *Ability to be an innovative and strategic leader. *Good facilitation and communication skills in at least two of the official languages of the Limpopo Province.

KEY PERFORMANCE AREAS: *The overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitating social and economic development, and long term sustainability of the Municipality. *The development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management system and to understand the needs of the local community. *Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to, the Constitution, MFMA, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Justice Act, etc. * Ensure the streamlining of staff towards core basic service delivery. * Responsible for the overall management of the municipality. *Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas and the outcomes of LGTAS: Handling the implementation of the Integrated Development Plan, Effective governance, Internal Financial Control and Internal Audits, Risk Management, Accounting Policies, Review the Annual Financial Statement to provide the Council of the

Municipality with an authoritative and credible view of the financial position of the Municipality.
*Promote labour relations. *Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS) by providing suitable performance indicators. * Perform such other functions as may be prescribed.

NB: If the appointee has not yet attained the Minimum Competency qualification in terms of *Government Gazette 29967* dated 15 June 2007 read with *Government Gazette 40593* dated 3 February 2017, he or she will be required, as a condition of appointment, to complete this training within eighteen (18) months from the date of appointment

PLEASE NOTE:

1. It will be expected of candidates to be subjected to thorough evaluations. Previous and current employers and references will be contacted. Verification will be done on qualifications, criminal- and credit records. Original qualification certificates must be produced upon enquiry and before appointment.
2. The candidate will be required to disclose all financial interests.
3. Appointment is subject to the signing of an employment contract and performance agreement in terms of Section 57 of the Municipal Systems Act.
4. The appointment will be done in accordance with the Regulations on Appointment and Conditions of Employment of Senior Managers promulgated in *Government Gazette No. 37245 of 17 January 2014*

NB: ALL SUCCESSFUL CANDIDATES WILL UNDERGO SECURITY CLEARANCE.

Forward your application on the Council's prescribed application form for Senior Managers with a comprehensive CV and certified copies of qualifications and Identity Document to the Municipal Manager, Private Bag X2596, LOUIS TRICHARDT, 0920 **by no later than 16h00 on Monday, 19 June 2017.** Applications sent by facsimile will not be accepted. If you do not hear from Council within 45 days after the closing date, please consider your application as unsuccessful. Enquiries can be directed to the Director Corporate Services, Mr N C Kharidzha at telephone no (015) 519 3209. Council reserves the right not to make any appointment in the abovementioned post. **PLEASE NOTE: APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED.** To print the Application Form for Senior Managers visit our website on www.makhado.gov.za

Closing Date: 19 June 2017

Notice No.: 129/ 2017

File NO. 5/3/B; 5/3/4/1

**MAYOR
CLLR S.M. SINYOSI**

Publication Date: 4 June 2017 in City Press

1 June 2017 in Soutpansberger, 2 June 2017 in Mirror