

MAKHADO LOCAL MUNICIPALITY

RE-ADVERTISEMENT

TENDER NO. 69 OF 2017

DEVELOPMENT AND REVIEW OF A STAFF ESTABLISHMENT FOR MAKHADO LOCAL MUNICIPALITY: 2017/18 TO 2021/22 FINANCIAL YEAR

Suitable service providers are invited to Bid for Development and Review of a Staff Establishment for Makhado Local Municipality: 2017/18 To 2021/22 Financial year. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable on **Tuesday; 29 August 2017** at the Procurement Office No. B043 upon payment of a non-refundable amount of **R300.00**

A compulsory briefing session will be held on **Thursday; 31 August 2017 at 10:00** at Council Chamber, Ground floor, Civic Centre, No 83 Krogh Street, Makhado.

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked “*Tender No. 69 of 2017: “Development and Review of a Staff Establishment for Makhado Local Municipality : 2017/18 to 2021/22”*” must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than 12:00 on **Friday, 08 SEPTEMBER 2017** when all tenders received on time will be opened in public in the Council Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Makhado.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 80/20 score points and with functionality

FUNCTIONALITY CRITERIA

ITEM	FUNCTIONALITY	REQUIREMENT	POINTS
1	Methodology	Development of staff establishment	15 points
		Consultation with Trade Unions	15 points
2	Attach proof relevant qualifications of persons attached to the bid	Masters and Above	10
		Honours	8
		Degree	6
		National Diploma	4
		Certificates	2
3	Attach proof of previous similar experience	Above 4 and more experience	20
		Three (03) years' experience	15
		Two (02) years' experience	10
		One (01) year experience	5

TOTAL POINTS 60

NB: a bidder that gets less than 40 points on functionality shall be disqualified.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

1. Valid Tax Compliance status with pin issued
2. Copy of company registration certificate.
3. Certified copy/copies of company owner(s) ID book(s). (not older than three months)
4. Certified copy of BBBEE certificate / or Affidavit (Preferential points)
5. CSD Summary Report
6. Proof of payment of Municipal Accounts/Bills, Rental Agreement or Letter from Traditional Authority (not older than three months)

All technical enquiries can be directed to Director Corporate Services Mr N C Kharidzha at (015) 519 3000, during office hours while procurement enquiries should be directed to Mr. N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
MAKHADO

MR. M J KANWENDO
ACTING MUNICIPAL MANAGER

Notice No. 190/2017
File No. 8/3/2/ 1510