

MAKHADO MUNICIPALITY

TENDER NO 51 OF 2017

COMPILATION OF GENERAL VALUATION ROLL FOR A PERIOD OF 1ST JULY 2018 TO 30TH JUNE 2023

Suitable service providers are invited to bid for the compilation and maintenance of the valuation roll and supplementary valuation rolls as well as the supply of other valuation related services for a period of 1 July 2018 to 30 June 2022. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable from **27 June 2017** at the Procurement Office No: B043, upon payment of a non-refundable amount of **R500.00**

NB: A compulsory briefing session for the bid mentioned below will be held on **30 June 2017 at 10:00** at Council Chamber, Civic centre, Ground floor, No 83 Krogh Street, Makhado.

Completed bid documents signed by a duly authorized person, sealed in an envelope clearly marked "*Tender No 51 of 2017: "Compilation and Maintenance of the Valuation Roll And Supplementary Valuation Rolls As Well As The Supply Of Other Valuation Related Services for a Period of 1 July 2018 to 30 June 2023"*" must reach the undersigned by depositing it into the bid box at the foyer of the main entrance to the Civic Centre by not later than 12:00 on **Friday, 28 July 2017** when all tenders received will be opened in public in the Council Chamber, Ground Floor, Civic Centre, No. 83 Krogh Street, Makhado.

Bidders will be evaluated for functionality in accordance with the following criteria and bidders who scores less than 70 will not be evaluated on the next stage:

Evaluation Criteria		Weight
Experience	Letters from the institutions with clear reference must be attached. Bidder(s) without experience for the compilation of Municipal Valuation roll must have performed valuation related services of not less than 25 000 properties and proof with reference must be attached.	60
Methodology	How the process in relation to project will be done	20
Human Resources	Staff within the Company(at least one must be a registered candidate valuer or professional valuer with SACPVP)	20

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted bids will be evaluated on 80/20 score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the bid specifications, will not be evaluated and will be disqualified:

- Valid Tax Clearance Certificate with Pin
- Certified copy or copies of qualification(s) (Not older than three months)
- Copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s). (Not older than three months)
- Certified copy of BBBEE Certificate/ Affidavit (for Preferential Points) (Not older than three months)
- Certified copy of professional registration certificate with South African Council for the Property Valuers Profession (Not older than three months)
- Professional Indemnity Insurance
- Proof of payment of Municipal Service account or lease agreement or letter from Tribal Authority

All technical enquiries can be directed to Director Development Planning Ms. M D Sinthumule at (015) 519 3190/3295, Mr N G Thanyani at (015) 519 3283, while procurement enquiries should be directed to Mr N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
MAKHADO

Notice No 140 /2017
File No: 8/3/2/1492

MR M J KANWENDO
ACTING MUNICIPAL MANAGER