



MAKHADO MUNICIPALITY

Vision : "A Dynamic Hub For Socio – Economic Development By 2025"

Mission : "To ensure effective utilization of economic resources to address socio- economic imperatives through mining, tourism and agriculture"

TENDER ADVERT

TENDER NO. 33 OF 2020

APPOINTMENT FOR PANEL OF LEGAL SERVICES FOR THE PERIOD OF THREE (03) YEARS

Suitable service providers are invited to tender for panel of legal services for the period of three (03) years. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable from the **04 September 2020** at the Procurement Office No: B043, Ground Floor, Civic Centre, Makhado upon payment of non-refundable amount of **R300.00** or can be downloaded from e-tender portal for free

Completed bid documents signed by a duly authorized person, sealed in an envelope clearly marked "**Tender No. 33 of 2020**: "Appointment for panel of legal services for the period of three (03) years." must reach the undersigned by depositing it into the bid box at the foyer of the main entrance at the Civic Centre by not later than **12:00 on Monday, 28 September 2020** when all tenders received will be opened in public in the Executive Committee Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Makhado.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on **80/20** score points and with functionality

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Valid Tax compliance status pin issued by SARS
- A copy of company registration documents e.g. CK
- Certified copy/copies of company owner(s) ID book(s), not older than three (03) months.
- Attach proof of payment for municipal rates not owing for more than (03) months or formal lease agreement for rental premises or letter from the traditional authority in cases of non-ratable areas. (Attach for both entity and directors of the company)
- Copy of central supplier database report.
- Certified copy of a valid Fidelity Fund Certificate
- Certified copy of Letter of Good Standing from Law Society
- Certified copy of Admission as an Attorney of High Court

NB:

- **Service provider must submit their certified BBBEE verification certificate from verification agency accredited by South African National Accreditation system (SANAS) or sworn affidavit.**
- **A copy of a certified copy will not be accepted.**

All technical enquiries can be directed to Manager Legal Services: Mr. MS Tshidzumba at (015) 519 3000 during office hours while procurement enquiries should be directed to Ms. P Mudau or Mr. M Ramabulana at (015) 519 3044/3024.



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Civic Centre
83 Krogh Street
MAKHADO
Notice no:89/2020
Ref:8/3/2/1727

MR. N F TSHIVHENGWA
MUNICIPAL MANAGER