

MAKHADO MUNICIPALITY

QUOTE NO. MAK87/2018

SUPPLY AND LABOUR FOR PARTITIONING OF EXECUTIVE CHAMBER

All interested service providers are hereby invited to submit written quotations for the supply and labour for partitioning of executive chamber

NB: COMPULSORY BRIEFING SESSION WILL BE HELD ON 15 OCTOBER 2018 AT 11:00 EXECUTIVE CHAMBER, FIRST FLOOR, CIVIC CENTRE, 83 KROGH STREET, MAKHADO

SCOPE OF WORK

- To make an aluminium and glass partition inside executive council chamber.
- There will be two sides with a standard 800 x 2100mm aluminium door.
- First side will be 4.8 x 4290mm and the other side being 4 x 520mm.
- The door must be on the 45° of the two sides.
- Size of aluminium (frame) 30 x 120mm (Wclip44) and type of aluminium : B.R.N.Z
- Use 100 x 100mm aluminium square tube to join the two sides.
- Make sure the partition is well screwed to the ceiling.
- Make sure all glasses are glazed.
- Type of the glass: Uses white translucent safety glasses from the ground level to the height of 2100mm then finish the top section with a clear glass both glasses being 6mm.
- Note: it will be service provider's responsible to remove anything on his or her way and to return them if still necessary before and after the job is done.
- Make sure the place is left clean before handing over the invoice for payment.

REQUIREMENTS

- Valid Tax Clearance Certificate with Tax compliance status pin issued
- A copy of Company Registration Certificate/ CK.
- Certified copy/copies of company owner(s) ID Book(s). Not later than three (03) months.
- Certified copy of BBBEE Certificate or Affidavit (For Preferential Points). Not later than three (03) months.
- Attach Proof of payment of Municipal Bill/ Rates accounts/ Formal Lease Agreement, Letter from the Traditional Authority for both entity and directors of the company.
- A copy CSD Summary Report

Quotations must be as follows:

1. Be signed by an authorized person of the supplier
2. Be on an original letter head of the company/enterprise
3. Be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by a valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number "MAK87/2018" & description 'SUPPLY AND LABOUR FOR PARTITIONING OF EXECUTIVE

CHAMBER ‘ and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 19 OCTOBER 2018**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Ms MJ Mokgaga** at contact number: **073 617 2675** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. All Service Provider doing business with Makhado municipality are required to register on the CSD (**Central Supplier Database**).
5. Admin enquiries can be directed to **Ms TP Ntsieni** or **Mr M Ramabulana** at **015 519 3179/3024**.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no: 140/2018
File no: 8/3/2/1
MR N F TSHIVHENGWA
MUNICIPAL MANAGER