

MAKHADO MUNICIPALITY

QUOTE NO. MAK77/2018

SUPPLY AND DELIVERY OF LAPTOP AND PRINTERS

All interested service providers are hereby invited to submit written quotations for the supply and delivery of laptop and printers

SPECIFICATION

2 X LAPTOP SPECIFICATION

Product Description	ProBook 450 G4 – i5 7200U – 4GB RAM – 1 TB HDD
Type	Y8A27EA
Operating system	Win 10 Pro 64-bit
Processor	Intel Core i5 (7 th Gen) 7200U/ 2.5 GHz (3.1GHz) / 3 MB Cache
Memory	4 GB DDR4 (1 x 4GB)
Storage	1 TB HDD / 5400 rpm
Optical Drive	DVD SuperMulti
Display	15.6'' WLED 1366 x 768 /HD
Graphics	Intel HD Graphics 620
Networking	802.11a/b/g/n/ac, Bluetooth 4.2, Gigabit Ethernet (10/100/1000 mb)
Wireless Broadband (WWAN)	4G LTE
Warranty	1 year standard warranty
Laptop Bag	2 x Laptop Bags
Extra Charger	2 x Extra charger
Extra Battery	2 x Extra battery (if applicable)

2 X (ALL-IN –ONE) PRINTERS

Product description	Colour LaserJet Pro MFM M476dn-multifunction printer (colour)
Type	CF386A
Device Type	Multifunction printer
Printing Technology	Laser (Colour)
Recommended monthly volume	1000-2500 Pages
Max Copying speed	Up to 20 ppm (mono)
Max Copying Resolution	Up to 300 x 420 dpi (Mono) / up to 300 x 420 dpi (colour)
Max Printing Speed	Up to 20 ppm (Mono) /up to 20ppm (colour)
Max Printing Resolution	Up to 600 x 600 dpi (mono) / up to 600 x 600 dpi (colour)
Scanning	1200 x 1200 dpi
Document Feeder Capacity	50 Sheets
Standard Media Capacity	300 sheets
Output Trays capacity	150 sheets
Automatic Duplexing	Yes (Copying) Yes (Printing) Yes (Scanning)
Connection Availability	YES
Interface	USB2.0, LAN (10/100/1000), USB host
Manufacturer Warranty	1 x Year warranty
Extended Warranty	1 x Year Post Warranty Next Business Day Onsite Services MFP (UIH74PE)

REQUIREMENTS

- Valid Tax Clearance Certificate with Tax compliance status pin issued
- A copy of Company Registration Certificate/ CK.
- Certified copy/copies of company owner(s) ID Book(s). Not later than three (03) months.
- Certified copy of BBBEE Certificate or Affidavit (For Preferential Points). Not later than three (03) months.
- Attach Proof of payment of Municipal Bill/ Rates accounts/ Formal Lease Agreement, Letter from the Traditional Authority for both entity and directors of the company.
- A copy CSD Summary Report

Quotations must be as follows:

1. Be signed by an authorized person of the supplier
2. Be on an original letter head of the company/enterprise
3. Be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by a valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **"MAK77/2018"** & description **'SUPPLY AND DELIVERY OF LAPTOP AND PRINTERS'** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 19 OCTOBER 2018**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr MG Raleshuku** at contact number: **082 043 5750** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. All Service Provider doing business with Makhado municipality are required to register on the CSD (**Central Supplier Database**).
5. Admin enquiries can be directed to **Ms TP Ntsieni** or **Mr M Ramabulana** at **015 519 3179/3024**.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no: 140/2018
File no: 8/3/2/1
MR N F TSHIVHENGWA

MUNICIPAL MANAGER