

# MAKHADO MUNICIPALITY

QUOTE NO. MAK13/2019

## SUPPLY AND DELIVERY OF CARTRIDGES FOR ELECTRICAL DEPARTMENT

All interested service providers are hereby invited to submit written quotations for the supply and delivery for cartridges for electrical department

### SPECIFICATION

ITEM	QUANTITY	DESCRIPTION
1	02	J3M68A ( 981 CYAN)
2	02	J3M69A (981 MAGENTA)
3	02	J3M70A (981 YELLOW)
4	10	J3M71A (981 BLACK)
5	05	HP 652 TRI COLOUR
6	05	HP 652 BLACK
7	02	HP 130 BLACK
8	06	HP 21 BLACK
9	04	HP 22 COLOUR
10	05	HP 56 BLACK

### REQUIREMENTS

- Valid Tax Compliance Status Pin Issued
- A copy of Company Registration Certificate/ CK.
- Certified copy/copies of company owner(s) ID Book(s). Not later than three (03) months.
- Attach Proof of payment of Municipal Bill/ Rates accounts/ Formal Lease Agreement, Letter from the Traditional Authority for both entity and directors of the company.
- A copy CSD Summary Report

**NB: service provider must submit their certified BBBEE verification from verification agency accredited by South African National Accreditation System (SANAS) or sworn affidavit.**

Quotations must be as follows:

1. Be signed by an authorized person of the supplier
2. Be on an original letter head of the company/enterprise
3. Be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website [www.makhado.gov.za](http://www.makhado.gov.za).

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **“MAK13/2019”** & description **‘SUPPLY AND DELIVERY OF CARTRIDGES FOR ELECTRICAL DEPARTMENT’** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 08 MARCH 2019**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

**Please Note:**

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Ms MABASA B** at contact number: **015 519 3208/3013** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. All Service Provider doing business with Makhado municipality are required to register on the CSD (**Central Supplier Database**).
5. Admin enquiries can be directed to **Ms LO Tshidavhu** or **Mr M Ramabulana** at **015 519 3179/3024**.

Civic Centre  
83 Krogh Street  
LOUIS TRICHARDT  
0920

**Notice no: 34/2019**  
**File no: 8/3/2/1**  
**MR N F TSHIVHENGWA**  
**MUNICIPAL MANAGER**