

MAKHADO MUNICIPALITY

QUOTE NO. MAK109/2018

SUPPLY AND DELIVERY OF LAPTOPS AND PRINTER FOR INTERNAL AUDIT

All interested service providers are hereby invited to submit written quotations for the supply and delivery of laptops and printer for internal audit.

SPECIFICATION

2X LAPTOPS

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|----------------------------|---------------------------------------------------------------------|
| Product description | ProBook 450 G4-i5 7200U -4 GB RAM- 1 TB HDD |
| Type | Y8A27EA |
| Operating system | Win 10 pro 64-bit |
| Processor | Intel Core i5(7 th Gen) 7200U/2.5GHz(3.1 GHZ)/3 MB Cache |
| Memory | 4GB DDR4(1X4 GB) |
| Storage | 1 TB HDD/5400 rpm |
| Optical drive | DVD superMulti |
| Display | 15.6" WLED 1366 X 768/HD |
| Graphics | Intel HD Graphics 620 |
| Networking | 802.11a/b/g/n/ac,Bluetooth 4.2,Gigabit Ethernet(10/100/1000mb) |
| Wireless Broadband (WWAN) | 4G LTE |
| Warranty | 1 Year standard warranty |
| Laptop Bag | 1 x Laptop Bag |
| Extra Charger | 1 x Extra charger |
| Extra Battery | 1 x Extra battery(if applicable) |

1 X (ALL-IN-ONE) COLOUR PRINTER

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|----------------------------|---------------------------------------------------------------------|
| Product description | Colour LaserJet pro MFP M476dn-multifunction printer(colour) |
| Type | CF386A |
| Device type | Multifunction printer |
| Print technology | Laser(colour) |
| Monthly duty cycle(max) | 40000 pages |
| Recommended monthly volume | 1000-2500 pages |
| Max copying speed | Up to 20 ppm(mono)/up to 20 ppm (colour) |
| Max copying resolution | Up to 300 x 420 dpi (mono) /up to 300x 420 dpi (colour) |
| Max printing speed | Up to 20 ppm (mono) /up to 20 ppm (colour) |
| Max printing resolution | Up to 600 x 600 dpi (mono) /up to 600x 600 dpi (colour) |

| | |
|--------------------------|-----------------------------------------------------------------------|
| Scanning | 1200 x 1200 dpi |
| Document feeder capacity | 50 sheets |
| Standard media capacity | 300 sheets |
| Output trays capacity | 150 sheets |
| Automatic duplexing | Yes (copying) yes (printing) yes (scanning) |
| Connection availability | Yes |
| Interface | USB 2.0, LAN (10/100/1000), USB host |
| Manufacturer warranty | 1 x year warranty |
| Extended warranty | 1 x year post warranty next business day onsite service MFP (U1H74PE) |

REQUIREMENTS

- Valid Tax Clearance Certificate with Tax compliance status pin issued
- A copy of Company Registration Certificate/ CK.
- Certified copy/copies of company owner(s) ID Book(s). Not later than three (03) months.
- Certified copy of BBBEE Certificate or Affidavit (For Preferential Points). Not later than three (03) months.
- Attach Proof of payment of Municipal Bill/ Rates accounts/ Formal Lease Agreement, Letter from the Traditional Authority for both entity and directors of the company.
- A copy CSD Summary Report

Quotations must be as follows:

1. Be signed by an authorized person of the supplier
2. Be on an original letter head of the company/enterprise
3. Be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by a valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **“MAK109/2018”** & description **‘SUPPLY AND DELIVERY OF LAPTOPS AND PRINTER FOR INTERNAL AUDIT’** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 26 OCTOBER 2018**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr AM Kgopa** at contact number: **076 336 7079** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. All Service Provider doing business with Makhado municipality are required to register on the CSD (**Central Supplier Database**).
5. Admin enquiries can be directed to **Ms TP Ntsieni** or **Mr M Ramabulana** at **015 519 3179/3024**.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no: 172/2018
File no: 8/3/2/1
MR N F TSHIVHENGWA
MUNICIPAL MANAGER