

MAKHADO MUNICIPALITY

QUOTE NO. MAK0000209/2012-2013

QUOTATION: SUPPLY AND DELIVERY SCANNER AND PRINTER

All interested service providers are hereby invited to submit written quotations for the **Supply and Delivery Scanner and Printer**

SPECIFICATION:

1 x Scanner

- Scan Resolution - Up to 2400 x 2400 dpi (on flatbed), up to 600 x 600 dpi (on ADF)
Scan Up to 19,200 dpi
- Scan Size - 8.5 x 11.5 inch
- ADF Capacity and speed -Standard 50 sheets
- Connectivity - High speed USB 2.0
- Network Port/Capabilities (Ethernet)
- Operating System Comp - Windows XP (32 & 64 bit)
- Windows 7 (32 & 64 bit)
- Windows 8

1 x Inkjet Colour Printer

- Print Speed black - Up to 70 pages(draft)
- Up to 42 pages (laser comparable)
- Print Speed Color - Up to 70 pages (draft)
- Up to 42 pages (colour or laser comparable)
- Print Resolution Black - Up to 1200 x 1200 optimized dpi from 600 x 600 input dpi
- Print Resolution Color - Up to 2400 x 1200 optimized dpi from 600 x 600 input dpi
- Ink Cartridges - 4 (1 each black, cyan, magenta, yellow)
- Connectivity - 1 Hi-Speed USB 2.0 Host; 1 Hi-Speed USB 2.0 Device; 1 Ethernet
10/100 Base-TX network

1 x Colour Printer/Scanner/Copier

- Auto document feeder (at least 50 pages)
 - Flatbed Document Scanning
 - Maximum document scan size of 8.5 x 14 inch
 - Scan types (Plain paper, injet , photo)
 - Resolution (Up to 2400 x 2400 dpi – flatbed)
(Up to 600 x 600 dpi – ADF)
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Requirements

- **Valid Original Tax Clearance Certificate**
- **A Certified Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK0000209/2012-2013**” & description “**SUPPLY AND DELIVERY SCANNER AND PRINTER**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 31 MAY 2013**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **MR SHALIL HARRI OR MR THARINI ELVIS** at telephone number **015 519 3165/3041** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms Ntsieni TP** or **Mr Ramabulana M** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

IP MUTSHINYALI
MUNICIPAL MANAGER

File no : 8/3/2/1