

MAKHADO MUNICIPALITY
QUOTE NO. MAK000022/2011
QUOTATIONS: SUPPLY AND DELIVERY OF PRINTERS

All interested service providers are hereby invited to submit written quotations and deliver them to the Municipality's tender box.

The specification is as follows:

2 X Printers, Scanner, Copier and Fax (All in one Printer)

3 X Printers, Scanner, Copier (PSC Printer)

2 X Laser Printers (Monochrome)

***Monochrome**

***+/- 20ppm**

***2MB**

***Media Capacity +/- 200 sheets**

2 X High Volume Printers

***128 MB RAM**

***Postscript Emulator**

***NIC (Gigabit)**

***Auto Duplexing**

***+/- 50ppm**

1 X Office Shredder

***6 Sheet Strip Cut with basket.**

Service providers are requested to state the brand and the model.

NB! If the following terms are not met and the above specifications are not met or specified, as per municipal request on service provider's quote, your quote will not be considered.

Requirements

- **Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**

Quotations must be as follows:

1. be signed by an authorize person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number "**MAK000022/2011**" & description "**SUPPLY AND DELIVERY OF**

PRINTERS” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12 H00 of 20 May 2011**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr P Muvhango** at **015 519 3041** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to Ms Ntsieni TP and Mr Ramabulana at 015 519 3129 / 3179.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

AS TSHIKALANGE
MUNICIPAL MANAGER

Notice no : 42/2011

File no : 8/3/2/1