

MAKHADO MUNICIPALITY :QUOTE NO. MAK00009/2011
QUOTATION: SUPPLY AND DELIVERY OF OFFICE FURNITURE

Suitable potential service providers are hereby invited to submit written quotations for the supply and delivery of Office furniture.

The Specification is as follows:

- 1 x Two door base glass on top in Mahogany**
- 1 x Two door base solid door bookcase on top Mahogany**
- 1 x L extension desk 1200 x600 Mahogany**
- 1 x 1200 roller shutter door credenza LHS Mahogany**
- 1 x Desk exec suite 2500x1200 LHS Mahogany**
- 1 x System cabinet with 3 shelves Mahogany**
- 1 x High back S/T chair in bonded leather with oak arm**
- 3 x Visitors 4 legged arm chair in bonded leather**

Requirements

- **Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK00009/2011**” & description “**SUPPLY AND DELIVERY OF OFFICE FURNITURE**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 30 MARCH 2011**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Ms Tshisa MT** only at telephone number 015 519 3025 during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms TP Ntsieni and Mr Ramabulana M** at 015 519 3129/3179

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

AS TSHIKALANGE
MUNICIPAL MANAGER