



# MAKHADO MUNICIPALITY EMPLOYMENT APPLICATION FORM



**Direction to candidates:**

1. Applications on form with full particulars of the applicants' training, qualifications, skills, competencies, knowledge and experience (on a separate sheet or a CV).

2. Applicants must indicate post name and where necessary a reference number of the vacancy in their applications.

3. Applicants requiring additional information regarding an advertised post, must direct their enquiries to Makhado Corporate Support and Shared Services Department.

4. Applications should be forwarded in time to the Municipality since applications received after the closing date will not be accepted.

**SPECIAL NOTES:**

2. Makhado Local Municipality subscribes to the principles of National norms and standards relating to employment equity. We assure you that your opportunity for employment with this Municipality depends solely on your qualifications.

2. Please note that canvassing and lobbying will automatically disqualify your application

		<b>1. POST DETAILS</b>			
<b>DEPARTMENT</b>					
<b>POSITION</b>					
<b>REF NUMBER</b>					
<b>2. PERSONAL DETAILS</b>					
<b>First Names</b>					
<b>Surname</b>					
<b>Date of Birth</b>					
<b>ID Number</b>					
<b>Do you have a drivers' license?</b>	<b>Yes</b>	<b>No</b>	<b>Code:</b>		<b>License No:</b>
<b>Gender</b>	<b>Male</b>	<b>Female</b>	<b>Are you a Previously Disadvantaged Individual?</b>		<b>Yes</b> <b>No</b>
<b>Are you disabled?</b>	<b>Yes</b>	<b>No</b>	<b>Nature of disability:</b>		
<b>Are you a South African Citizen?</b>	<b>Yes</b>	<b>No</b>	<b>If no state your Nationality:</b>		
			<b>Do you have a valid work permit</b>	<b>Yes</b>	<b>No</b>
<b>3. CONTACT DETAILS</b>					
<b>Postal Address</b>					
<b>Residential Address</b>					
<b>E-mail</b>					
<b>Telephone</b>					
<b>Cell</b>					
<b>4. LANGUAGE PROFICIENCY</b>					
<b>Language</b>					
<b>Speak</b>					
<b>Read</b>					
<b>Write</b>					

<b>5. EDUCATIONAL QUALIFICATIONS</b>		
<b>5.1. TERTIARY EDUCATION (IGNORE IF CV ATTACHED)</b>		
<b>Name of Institution</b>	<b>Qualifications</b>	<b>Year Obtained</b>
<b>5.2. SECONDARY EDUCATION</b>		
<b>Highest Standard passed</b>	<b>Exemption Yes/No</b>	<b>Year obtained</b>
<b>6. WORK EXPERIENCE</b>		
<b>Employer</b>	<b>Position held</b>	<b>Period of employment</b>
<b>7. REFERENCES</b>		
<b>Name of Person</b>	<b>Relationship to You</b>	<b>Contact</b>
<b>8. DECLARATION</b>		
<p>I declare that all the information provided (including the attachments) is complete and correct to the best of my knowledge. I duly authorize credential verification types include, but are not limited to, educational qualifications, professional membership, employment history, employment references, consumer credit, criminal record, drivers' license and fraud prevention checks. I understand that false information supplied could lead to my application being disqualified or discharge if I am appointed</p>		
<b>Signature:</b>	<b>Date:</b>	

**RETURN ADDRESS:**  
**THE MUNICIPAL MANAGER**  
**MAKHADO MUNICIPALITY**  
**PRIVATE BAG X 2596**  
**MAKHADO**  
**0920**