

REQUEST FOR QUOTATIONS

Makhado Local Municipality is looking for a service provider to supply the municipality with the following:-

- 1. A3 X 12 PAGE FULL COLOUR NEWSLETTER PRINTED ON 135 GSM GLOSS PAPER QUANTITY= 10,000**

THE WORK WILL INVOLVE THE FOLLOWING:

- A. GATHERING OF STORIES**
- B. CONDUCTING INTERVIEWS**
- C. TAKING PHOTOS**
- D. COMPILATION**
- E. EDITING**
- F. PROOF READING**
- G. PRINT PUBLICATIONS**
- H. PROVIDE OTHER PROFESSIONAL & TECHNICAL SERVICES REGARDING THIS AND OTHER RELATED INFORMATION.**

NB! If the following terms are not met and the above specifications are not met or specified as per request on service providers quote your quote will be disqualified:

Quotations must be accompanied by the following documents:

- Prices quoted must be valid for at least (30) days from the date of your order
- Prices quoted must be firm and inclusive of VAT (if vat registered)
- State how long for service delivery upon receipt of official purchase order from Municipality
- CK/Company registration certificate
- Valid tax clearance certificate

For further inquiries please contact

Newsletter will be distributed quarterly

It must be noted that supplier can be expected to sign service level agreement for the provision of this type of service

All quote(s) must be faxed or directed to the SUPPLY CHAIN UNIT

For Att.: Bethuel or e-mailed to procurement@makhado.co.za

Tel: (015) 519 3179

Fax: (015) 516 6145

Closing Date: 09 Sept 2008

Time: 12H00