

MAKHADO MUNICIPALITY

QUOTE NO. MAK80 N/2015/2016

QUOTATION: REVIEW AND UPDATE THE TOURISM INFORMATION AND MARKETING BROCHURE/ BOOKLET

All interested service providers are hereby invited to submit written quotations for the **REVIEW AND UPDATE THE TOURISM INFORMATION AND MARKETING BROCHURE/ BOOKLET**

NB: Compulsory Briefing session will be Held on Tuesday, 01 March 2016 at 11H00 at Makhado Municipality, Council Chamber, 83 Krogh Street, Makhado.

SPECIFICATION:

Quantity	Description
5 000	Review and updating of latest information of all Tourism products within Makhado Municipality - Full Colour Printing - Print a 20 pages Booklet including the cover page. - All Pages Printed in Gloss including the cover page

NB: Quotations should be submitted with a symbol.

Requirements

- **Valid Original Tax Clearance Certificate**
- **Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE certificate**
- **Proof of payment of municipal bills, accounts and Service or statement**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **"MAK80/2015/2016 "** & description' **REVIEW AND UPDATE THE TOURISM INFORMATION AND MARKETING BROCHURE/ BOOKLET"** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 04 MARCH 2016**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.

2. Enquiries in this regard must be directed to **Mr Ramuthaga F** at contact number: **072 810 6186** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms Ntsieni TP** or **Mr Ramabulana M** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no: 22/2016
File no: 8/3/2/1
IP MUTSHINYALI
MUNICIPAL MANAGER