

**MAKHADO MUNICIPALITY**

**QUOTE NO. MAK77/2014-2015**

**QUOTATION: SUPPLY AND DELIVERY OF LAPTOPS**

All interested service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF LAPTOPS**

**SPECIFICATION:**

<b>Supply and Delivery of Laptops</b>		
Item	Qty	Specification
<b>Laptops</b>	<b>07</b>	<ul style="list-style-type: none"><li>• Intel Core i5-4210u</li><li>• 4GB DDR3 1600MHz 1 DIMM</li><li>• 750GB 5400RPM HDD</li><li>• 15.6 High Definition Anti-Glare LED SVA UMA</li><li>• DVD +/- RW</li><li>• 802.11 b/g/n</li><li>• Bluetooth</li><li>• Finger Print Reader</li><li>• Windows 7 Pro 64bit or Windows 8.1 Pro</li><li>• Bag</li><li>• 450 G2 Notebook</li></ul>

**NB:**

- Equipment must carry a Full Warranty/Guarantee common in the field of the product.
- All items quoted on, must specify Brand Name and Model Number
- Council's standard Supply Chain Management and Procurement Process will apply in assessing the quotation / tenders received.
- Laptops must be supplied and delivered with all necessary cables and each laptop must have its own bag.
- Only Windows 7 Professional (32 and 64 bit) or Windows 8, 8.1 Professional (32 or 64 bit) will be accepted.

**Requirements**

- **Valid Original Tax Clearance Certificate**
- **Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE Certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by an original valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website [www.makhado.gov.za](http://www.makhado.gov.za).

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **"MAK77/2014-2015"** & description **"SUPPLY AND DELIVERY OF LAPTOPS"** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 21 NOVEMBER 2014**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and **80/20** points scoring will be used. Preference points will be allocated according to BBBEE rating.

**Please Note:**

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **MR SHAHIL HARRI** at telephone number **015 519 3070** or **072 767 8633** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms NTSIENI TP** or **Mr Ramabulana M** at **015 519 3129/3179**

Civic Centre  
83 Krogh Street  
LOUIS TRICHARDT  
0920

**Notice no : 170/2014**  
**File no : 8/3/2/1**  
**IP MUTSHINYALI**  
**MUNICIPAL MANAGER**