

MAKHADO MUNICIPALITY

QUOTE NO. MAK72/2014/2015

QUOTATION: SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS

All interested service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS**

SPECIFICATION:

Supply and Deliver LAPTOPS AND DESKTOPS		
Item	Qty	Specification
Laptops	8	<ul style="list-style-type: none">• Intel Core i5-4210u• 4GB DDR3 1600MHz 1 DIMM• 750GB 5400RPM HDD• 15.6 High Definition Anti-Glare LED SVA UMA• DVD +/- RW• 802.11 b/g/n• Bluetooth• Finger Print Reader• Windows 7 Pro 64bit or Windows 8.1 Pro• Bag• 450 G2 Notebook
Desktops	4	<ul style="list-style-type: none">• Intel Core i5-4590• 4GB PC3 RAM• 500GB HDD 7200 SATA• DVD +/- RW• Windows 8.1 Pro or Windows 7 Pro• 20inch LED Monitor• Keyboard and Mouse• 400PD G2 MT Micro Tower

NB:

- Equipment must carry a Full Warranty/Guarantee common in the field of the product.
- All items quoted on, must specify Brand Name and Model Number
- Council's standard Supply Chain Management and Procurement Process will apply in assessing the quotation / tenders received.
- Desktops must be a complete set which includes a Pc Box, Monitor, Keyboard, Mouse and all necessary cables.
- Laptops must be supplied and delivered with all necessary cables and each laptop must have its own bag.
- Only Windows 7 Professional (32 and 64 bit) or Windows 8, 8.1 Professional (32 or 64 bit) will be accepted.

NB Bidder must specify Brand Name and Model Number for the laptops and desktops

Requirements

- **Valid Original Tax Clearance Certificate**
- **Copy of company registration certificate**
- **Certified copy/copies of company owner(s) ID Books**
- **BBBEE Certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date

4. clearly indicate the price charged vat inclusive
5. Be accompanied by an original valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number "MAK72/2014/15" & description "SUPPLY AND DELIVERY OF LAPTOPS AND DESKTOPS" and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 14 NOVEMBER 2014**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and **80/20** points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **MR SHALIL HARRY** at telephone number **072 767 8633** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms NTSIENI TP** or Mr **Ramabulana M** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no : 159/2014
File no : 8/3/2/1
IP MUTSHINYALI
MUNICIPAL MANAGER