

**MAKHADO MUNICIPALITY  
QUOTE NO. MAK000027/2012**

**QUOTATION: SUPPLY AND DELIVERY OF OFFICE FURNITURE**

Suitable potential service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF FURNITURE**.

The Specification is as follows:

- **2 X Mahogany Veneer Executive suite with conference facility 2500 x 1200.**
- **2 X Mahogany Veneer door base cocktail flap, base glass door & base solid door bookcase on top.**
- **2 X Mahogany Veneer desk shell no inlay with curved legs & modesty panel 200x1000, 4 mobile pedestals with pencil tray & 3 standard drawers.**
- **4 X Mahogany Veneer credenza with 2 open shelves & pedestal 1250x600**
- **2 X Mahogany Veneer double pedestal desk 2000x900, 2 curved roller shutter door credenza 1200x600 LHS.**
- **2 X Mahogany Veneer hinged door system cabinet with 3 shelves 1500x900 cherry**
- **2 X Cluster desk 1800x900 LHS, 1600x600 LHS, 1800x900 RHS, 1600x900 RHS, Extension top 900x600 & 700x600.**
- **3 X System cabinet with 3 shelves 1500x900 & 3 x shelf for systems cabinets**
- **1 X Rose, reception counter with liner detail 3600 & linear detail 4400.**
- **4 X Zena high back chairs**
- **4 X Rouge Executive high back chairs**
- **30 X High density container cabinets in Burgan Mahogany lever lateral shelf files for Licensing Office.**
- **20 X High density container cabinets in Burgan Mahogany for Licensing Office.**
- **3 X SFS 6 Drawers top retrieval cabinets.**
- **2 X Grey twelve tier locker 1800x600x450.**
- **4 X Four way cluster desk 1800x1200x800h of pedestal size of 500L X 550 W X 800H.**
- **1 X Boardroom table Mahogany Veneer finish 70mm thickness top, double layer top (to accommodate 18-30 seated)**
- **25 X Forest high back leather chair with head rest**

Requirements

- **Valid Original Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**
- **BBBEE Certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website [www.makhado.gov.za](http://www.makhado.gov.za).

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK000027/2012**” & description “**SUPPLY AND DELIVERY OF OFFICE FURNITURE**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 17 APRIL 2012**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

**Please Note:**

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Ramahlo M.P** only at telephone number **083 566 9235** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms TP Ntsieni or Ms Nefolovhodwe** at **015 519 3129/3179**

Civic Centre  
83 Krogh Street  
LOUIS TRICHARDT  
0920

**E. MUGARI**  
**ACTING MUNICIPAL MANAGER**

**Notice no: 34 /2012**

**File no: 8/3/2/1**