
MAKHADO MUNICIPALITY

TENDER NO: 46 OF 2016 SUPPLY AND DELIVERY OF DIARIES AND CALENDARS FOR 2017

Suitable service providers are invited to tender for the supply and delivery of Diaries and Calendars for 2017. Bidders are requested to bid as per specification attached to the bid documents that will be obtainable from **23 AUGUST 2016** at the Procurement Office No. B043 Ground Floor, Civic Centre, MAKHADO upon payment of a non-refundable amount of **R300.00**.

A compulsory **briefing session** will be held on **26 August 2016** at 11:00 at the Council Chamber, Ground floor, Civic centre, Ground floor, No 83 Krogh Street, Makhado.

Completed bid documents signed by a duly authorized person, sealed in an envelope clearly marked "*Tender No. 46 of 2016: Supply and Delivery of Diaries and Calendars for 2017*" must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by not later than **12:00 on Friday, 9 September 2016** when all tenders received will be opened in public in the Executive Committee Chamber, First Floor, Civic Centre, No.83 Krogh Street, Makhado.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on **80/20** score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Original valid Tax Clearance Certificate
- A copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s).
- BBBEE Certificate (For Preferential Points)
- Proof of payment of Municipal Rates account/or lease Agreement

All technical enquiries can be directed to Director Corporate Services, Mr N C Kharidzha, or Ms T E Shiringani At (015) 519 3000, while procurement enquiries should be directed to Mr N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
MAKHADO

Notice No. 14/2016
File No. 8/3/2/1358

MR. I P MUTSHINYALI
MUNICIPAL MANAGER