

MAKHADO MUNICIPALITY
QUOTE NO. MAK00051/2011
QUOTATION: SUPPLY AND DELIVERY OF OFFICE FURNITURE

Suitable potential service providers are hereby invited to submit written quotations for the supply and delivery of office furniture.

The Specification is as follows:

- 1x Melamine kent Desk shell only 1200x725**
- 1x Melamine kent Desk shell only 1200x275**
- 1x Melamine 90 degrees curved link 725x725**
- 1x 3 drawer mobile C/L pedestal with Deep Filer**
- 1x 4 drawer mobile C/L pedestal**
- 1x Melamine CPU mobile pedestal**
- 1x Melamine wall unit 1900x725x400 with open top**
- 1x Melamine wall unit 1900x725x400 with solid doors**
- 1x Melamine wall unit 1900x725x400 with half glass**
- 1x Melamine genesis shell only 1600x750**
- 2x Melamine genesis desk shell only 1200x750**
- 1x 90 degrees curved link 750x750**
- 1x Melamine 4 drawer desk-height C/L pedestal with 4 drawers & top**
- 1x SEATING bodyline leather high back**
- 5x SEATING bodyline armchair**

Requirements

- **Valid Original Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK00051/2011**” & description “**SUPPLY AND DELIVERY OF OFFICE FURNITURE**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 05 SEPTEMBER 2011**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr J Zitha** only at telephone number **083 675 3045** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms TP Ntsieni or Ms Nefolovhodwe** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

AS TSHIKALANGE
MUNICIPAL MANAGER

Notice no : 118/2011
File no : 8/3/2/1