



## MAKHADO LOCAL MUNICIPALITY

Makhado Municipality, a dynamic equal opportunity and affirmation action employer, hereby invites applications from suitable qualified candidates for the following position:

### MUNICIPAL MANAGER

**This is a fixed term contract for a period not exceeding 12 months (1 year) after the inauguration of the new council.**

**Total Remuneration Package:** will be in terms of General Notice No 351 of 2020 promulgated in Government Gazette No 43122 of 20 March 2020 which stipulates remuneration packages for Category 4 municipalities as follows:

Total Remuneration package: Minimum R 1,160,847

Total Remuneration package: Midpoint R 1,349,824

Total Remuneration package: Maximum R 1,538,800

**REQUIREMENTS:** B-degree in public administration/political sciences/social sciences/law. \*A postgraduate qualification in fields related to public administration will be an added advantage. \*Certificate in Municipal Finance Management or Certificate Program in Municipal Development (CPMD) in line with minimum regulations on competency level in terms of Government Gazette 29967 dated 15 June 2007 will be an added advantage. \*Five years relevant experience at senior management level, have proven successful institutional transformation within public or private sector. \* Extensive knowledge and understanding of legislation pertaining to Local Government and financial management, service delivery innovations and strategic capabilities. \*Candidates who have undergone competency test and have shown to be competent or above will be preferred. \*Advanced computer literacy in Microsoft Office (Word, Excel, Power Point and Outlook). \*Valid driver's license and \*NO CRIMINAL RECORD.

**KNOWLEDGE:** Advanced knowledge and understanding of relevant policies and legislation. \*Advanced understanding of institutional governance systems and performance management. \*Advanced understanding of council operations and delegation of powers. \*Proven track record of good governance, audit and risk management, and budget and finance management. \*Ability to be an innovative and strategic leader. \*Good facilitation and communication skills in at least two of the official languages of the Limpopo Province.

**KEY PERFORMANCE AREAS:** \*The overall management of the Municipality in order to ensure efficient and effective provision of services, promoting economic growth, facilitating social and economic development, and long term sustainability of the Municipality. \*The development and management of an economically effective, accountable administration which is equipped to implement the municipality's integrated development plan, to operate in accordance with the municipality's performance management system and to understand the needs of the local community. \*Perform all functions, duties and responsibilities as contained in the relevant local government legislations such as, but not limited to, the Constitution, MFMA, Municipal Structures Act, Municipal Systems Act, Promotion of Administrative Act, etc. \* Ensuring the streamlining of staff towards core basic service

delivery. \* Responsible for the overall management of the municipality. \*Provide general strategic management to ensure that the municipality meets the five (5) Key Performance Areas and the outcomes of LGTAS: Handling the implementation of the Integrated Development Plan, Effective governance, Internal Financial Control and Internal Audits, Risk Management, Accounting Policies, Review the Annual Financial Statement to provide the Council of the Municipality with an authoritative and credible view of the financial position of the Municipality. \*Promote labour relations. \*Render strategic leadership during development, implementation and monitoring of the Integrated Development Plan (IDP) and Performance Management System (PMS) by providing suitable performance indicators. \* Perform such other functions as may be prescribed.

**PLEASE NOTE:**

1. It will be expected of candidates to be subjected to through evaluations. Previous and current employers and references will be contacted. Verifications will be done on Qualifications and criminal records.
2. The candidate will be required to disclose all financial interest. Original qualifications certificates must be produced upon enquiry and before appointment.
3. Appointment is subject to the signing of an employment contract and performance agreement.
4. The candidates recommended for appointment to the post of Director must undergo a competency assessment.

Makhado Municipality is an equal opportunity employer upholding the Employment Equity Act.

***NB: ALL SUCCESSFUL CANDIDATES WILL UNDERGO SECURITY CLEARANCE.***

Forward your application on the Council's prescribed application form for senior managers which can be downloaded from [www.makhado.gov.za](http://www.makhado.gov.za) or collected at 83 Krogh Street, Civic Centre, Makhado. Please forward your application with a comprehensive CV and certified copies of qualifications and identity document to the Municipal Manager, Private Bag X2596, LOUIS TRICHARDT, 0920 or hand delivered to 83 Krogh Street, Makhado Civic Centre by **NO LATER THAN 16H00 ON MONDAY, 30 NOVEMBER 2020.**

**APPLICATIONS SENT BY FACSIMILE/EMAIL WILL NOT BE ACCEPTED**

If you do not hear from Municipality within 45 days after the closing date, please consider your application as unsuccessful.

Enquiries can be directed to the Acting Director Corporate Services, Mr S.G Maguga at telephone number 015 519 3036. Council reserves the right not to make any appointment in the above-mentioned post.

**PLEASE NOTE: APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED.**

**Publication Date: 13 & 15 November 2020**

**Closing Date: 30 November 2020**

**File No: 5/3/4/1 & 5/3/B**

**Notice No: 121/2020**

**CLLR N S MUNYAI  
MAYOR**