



MAKHADO LOCAL MUNICIPALITY

Applications are hereby invited from suitable qualified candidates for vacant positions in Makhado Local Municipality

DEPARTMENT OF BUDGET AND TREASURY

CHIEF FINANCIAL OFFICER

PERMANENT POSITION

The appointment of the position of Chief Financial Officer will be in line with Local Government: Municipal Systems Act No 32 of 2000 as Amended.

Total Remuneration Package: will be in terms of General Notice No 351 of 2020 promulgated in Government Gazette No 43122 of 20 March 2020 which stipulates remuneration packages for Category 4 municipalities as follows:

Total Remuneration package: Minimum R972 648.00

Total Remuneration package: midpoint R1 108 275.00

Total Remuneration package: Maximum R 1 257 894.00

Minimum Requirements: Grade 12 and Bachelor's Degree in the field of Accounting or Finance, Post Graduate Qualification in Accounting or Financial Management will be added advantage. A minimum of five years relevant. Sound knowledge of Local Government Operations and Municipal Financial Management. Sound Visionary and strong Leadership Management skills. Decision Making Abilities. In-depth knowledge of Local Government Legislations and the statutory requirements pertaining to the post. Core competencies as set out in the Local Government: Regulations on appointment and condition of employment of Senior Managers of 17 January 2014.

If the appointee has not attained the minimum Competency Qualification in terms of Government Gazette No 29967 dated 15 June 2007, He/ She will be required to complete the training, as a condition of employment to complete this training within the specific period. *Code B driver's licence.

Experience: Minimum of seven years at senior and middle management of which at least 2 years must be at senior management level

Knowledge: Local Government Legislations and the statutory requirements pertaining to the post. Sound knowledge of and exposure to local government operations and municipal financial management. Core competencies as set out in the Local Government: Regulations on appointment and condition of employment of Senior Managers of 17 January 2014.

Added Advantage: *Post Graduate Qualifications in Accounting or Financial Management will be an added advantage.*Minimum Competency Qualification in terms of Government Gazette No 29967 dated 15 June 2007 (CPMD/MFMP)- if the appointee has not yet attained the minimum Competency Qualifications in terms of Government Gazette No 29967 dated 15 June 2007,he/she will be required as a condition of appointment to complete this training within a specific period of time.

Duties: *In charge of the Budget and Treasury Office. *Responsible for Management of Revenue and Management of Expenditure. *Responsible for Management of assets of the Municipality.

*Must advise the Accounting Officer on the exercise of powers and duties assigned to the Accounting Officer in terms of the Act. *Must assist the Accounting Officer in the administration of the Municipality's bank accounts, the preparation of all documentation for audit and the preparations and implementation of the Municipality's budget. *Must advise Senior Managers and other Senior Officials in the exercise of powers and duties assigned to them in terms of Section 78 or delegated to them in terms of Section 79 *Must perform duties such as budgeting, accounting, analysis, financial reporting, cash management, supply chain management, financial management, review and other duties as may be delegated by the Accounting Officer to the Chief Financial Officer. *Responsible for executing Council Resolutions of the Finance Department. *Responsible for implementation of a Tariff Policy, a Rates Policy, a Credit Control and Debt Collection Policy and a Supply Chain Management Policy (as indicated in the Local Government Municipal Finance Management Act, 2003)

PLEASE NOTE:

1. It will be expected of candidates to be subjected to through evaluations. Previous and current employers and references will be contacted. Verifications will be done on Qualifications and criminal records.
2. The candidate will be required to disclose all financial interest. Original qualifications certificates must be produced upon enquiry and before appointment.
3. Appointment is subject to the signing of an employment contract and performance agreement.
4. The candidates recommended for appointment to the post of Director must undergo a competency assessment.

Makhado Municipality is an equal opportunity employer upholding the Employment Equity Act

NB: ALL SUCCESSFUL CANDIDATES WILL UNDERGO SECURITY CLEARANCE.

Forward your application on the Council's prescribed application form for senior managers which can be downloaded from www.makhado.gov.za or collected at 83 Krogh Street Civic Centre Makhado Municipality to the Municipal Manager with a comprehensive CV and certified copies of qualifications and identity document to the Municipal Manager Private Bag X2596, LOUIS TRICHARDT, 0920 or hand delivered to 83 Krogh Street Makhado Civic Centre. By **NO LATER THAN 16H00 ON MONDAY 12 DECEMBER 2022.**

APPLICATIONS SENT BY FACSIMILE/EMAIL WILL NOT BE ACCEPTED

Enquiries can be directed to the Human Resource Manager, Mr N Dagada at telephone number 015 519 3225 or Municipal Manager Mr K M Nemaname at telephone number 015 519 3003. Council reserves the right not to make any appointment in the above-mentioned post.

PLEASE NOTE: APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED.

Publication Date: 13 November 2022

Closing Date: 12 /12/2022

File No: 5/3/B

Notice No: 140/2022

**MR K M NEMANAME
MUNICIPAL MANAGER**