

MAKHADO MUNICIPALITY

QUOTE NO. MAK01/2019

SECURITY SERVICES: COLLECTION AND TRANSPORTATION OF CASH-IN-TRANSIT FOR THE PERIOD OF THREE (03) MONTHS

All interested service providers are hereby invited to submit written quotations for the security services: collection and transportation of cash-in-transit for the period of three (03) months

SCOPE OF WORK:

SECURITY TENDER: SECURITY SERVICES: COLLECTION AND TRANSPORTATION OF CASH-IN-TRANSIT

Bids are hereby invited for the rendering of security services, cash – in – transit from the under listed collection points to Makhado Municipality Head Office, Civic Centre, and the bank, for banking purposes. This service is to be rendered for a period of three (03) months.

COLLECTION POINT	DESTINATION	FREQUENCY
• Zamenkomste	Civic Centre	Weekly
• Mashau Thondoni	Civic Center	Weekly
• Matshavhawe	Civic Center	Weekly
• Tshiendeulu	Civic Center	Weekly
• Mudimeli	Civic Center	Weekly
• Dzanani(Regional Office)	Bank	Weekly
• Dzanani Testing Station	Bank	Twice per Week
• Waterval Regional Office	Bank	Weekly
• Vleifontein	Civic Center	Weekly
• Civic Centre(Makhado)	Bank	Daily
• Makhado Public Library	Bank	Monthly
• Tshiozwi	Civic Center	Weekly
• Musekwa Thusong Centre	Civic Center	Weekly

Bids will be assessed under the provision of the following acts and their regulations

- Municipal finance Management act 56 of 2003
- Preferential Procurement Policy Frame work act no 5 of 2000 and in accordance with the specifications

EVALUATION CRITERIA

The submitted proposals will be evaluated by a panel on the basis of adherence to the functionality, price and preferential points claimed.

Phase 1 (Functionality)

The functionality of the bid weighs 60 points and bidders which score less than 30 points on functionality will be disqualified and not considered for further assessment.

CRITERIA	points
Availability of Resources (building ,personnel, vehicles, equipment's and etc)	20
Methodology (How collection of cash in transit services will be done)	20
Attach Three (03) and above relevant experience for cash in transit services (contactable reference to be attached – minimum)	20
Total	60

NB. Specialized vehicles and registration documents for the vehicles for rendering this service must be made available for inspection by the municipality before awarding the quotation to preferred bidders. Failure to comply with this requirement will lead to disqualification of the bidder.

Phase 2 (Price)

- The 80/20 principles will be applied in terms of Preferential Procurement policy Framework.

Requirements

- Valid Tax compliance status pin issued
- A copy of Company Registration Certificate/ CK.
- Certified copy/copies of company owner(s) ID Book(s). Not later than three (03) months.
- Certified copy of BBBEE Certificate or Affidavit (For Preferential Points). Not later than three (03) months.
- Attach Proof of payment of Municipal Bill/ Rates accounts/ Formal Lease Agreement, Letter from the Traditional Authority for both entity and directors of the company.
- A copy CSD Summary Report
- Proof of Grade B certificate for directors, all members of close corporation, all partners if the applicant is a partnership, all trustees, and administrators if the applicant is a foundation, any person performing executive/ management functions of the applicant if the applicant is a sole proprietor.
- Proof of owner (s) SIRA Certificate,
- Valid SIRA Certificate for business
- Proof of public Liability insurance after acquiring the Tender
- Workman's compensation registration
- Letter from SIRA confirming that the business can render security service
- Proof of UIF registration.
- The company must have its own armoured vehicles.
- Proof of company's firearm licence

Quotations must be as follows:

1. Be signed by an authorized person of the supplier
2. Be on an original letter head of the company/enterprise
3. Be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. Be accompanied by a valid SARS Tax Clearance Certificate.
6. Be accompanied by fully completed MBD 6.1 and MBD 4 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number **“MAK01/2019”** & description **‘SECURITY SERVICES: COLLECTION AND TRANSPORTATION OF CASH-IN-TRANSIT FOR THE PERIOD OF THREE (03) MONTHS’** and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **Friday 12H00 OF 18 JANUARY 2019**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used. Preference points will be allocated according to BBBEE rating.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr NR RADZILANI** or **Mr LE Luvhimba** at contact number: **015 519 3059** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. All Service Provider doing business with Makhado municipality are required to register on the CSD (**Central Supplier Database**)
5. Admin enquiries can be directed to **Ms LO Tshidavhu** or **Mr M Ramabulana** at **015 519 3024**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

Notice no: 12/2019
File no: 8/3/2/1
MR N F TSHIVHENGWA
MUNICIPAL MANAGER