



# MAKHADO LOCAL MUNICIPALITY


The Makhado Local Municipality hereby invites applications from suitable qualified candidates for the following position:

## DEPARTMENT COMMUNITY SERVICES DIRECTOR: COMMUNITY SERVICES

**All inclusive salary packages: Negotiable • A 5-year Performance Based Employment Contract position**

**Requirements:** • At least NQF Level 8 (Post Graduate Degree/Diploma) in the field of Public Management / Public Safety / Disaster Management and/or Environmental (Waste Management) • A certificate in ELMDP and CPMD will serve as an added advantage • 7 years' experience which is a combination of middle and senior management levels, 5 years of which must be at a senior management level, demonstrate past general management experience in field of Public Health/ or Community Services. • Knowledge of good corporative governance and compliance as well as policy formulation and implementation • Practical understanding of the legislative and policy frameworks governing the local sphere of government • Understanding the responsibilities of a Senior Manager in terms of the Municipal System Act (32 of 2000), Municipal Finance Management Act (56 of 2003) and Disaster Management Act (57 of 2002) • Valid Driving License. **Responsibilities & Duties:** • Provide strategic guidance and leadership towards the rendering of Municipal Health Services, Traffic and Licensing and Disaster Management Services • Manage services like law enforcement, traffic, licensing, vehicle testing, security, disaster management services and waste management • Manage departmental budget in accordance with the IDP and SDBIP. Provide fauna and flora and manage parks within the municipal areas • Manage the cleansing and proper disposal of refuse removal from the CBD and other areas • Set up disaster management structures as per the Disaster Management Act • Administer Disaster Relief Fund and assist victims in an equitable and fair manner. **Key Competencies:** Excellent Communication and problem solving skills • Project/Programme management skills • Innovative and exceptional strategic planning and organisational skills • Contributing to the alignment of strategies with national and provincial policies and within the district • Ability to provide leadership support to the accounting officer and senior management team.

**NB: ALL SUCCESSFUL CANDIDATES WILL GO THROUGH A SECURITY CLEARANCE CHECK. Forward your application on the Council's prescribed application form with a copy of CV and certified qualifications to the Municipal Manager, Private Bag X2596, MAKHADO, 0920.** or hand delivered to 83 Krogh Street, Civic Centre, Makhado. Employment applications forms can be collected at Makhado Municipal Office(Registry) or download on our municipal website: [www.makhado.gov.za](http://www.makhado.gov.za)

Makhado Municipality adhere to the principle of employment equity and also encourages people with disabilities to apply. 

**For more information contact Ndou T.S. at 015 519 3218. PLEASE NOTE: APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE ACCEPTED. NB: NO FAX AND E-MAIL APPLICATIONS WILL BE ACCEPTED. If you have not been contacted by Makhado Local Municipality within 90 days after the closing date, please consider your application as unsuccessful.**

**Closing Date: 26 April 2013**

**Civic Centre • 83 Krogh Street • MAKHADO**

**Notice No. 32/2013**

**MUNICIPAL MANAGER - MR. I P MUTSHINYALI**