

MAKHADO MUNICIPALITY

TENDER NO. 8 OF 2011 SUPPLY AND DELIVERY OF NEWSLETTER FOR A PERIOD OF 12 MONTHS

Suitable service providers are invited to tender for the supply and delivery of Newsletters for 2011/2012 financial year. Bidders are requested to bid as per specification and bid documents will be obtainable on **19 April 2011** at the Procurement Section, Office No. B043 upon payment of a non-refundable amount of R200,00.

A compulsory briefing session will be held on **20 April 2011** at **09:00** in the Council Chamber, Ground Floor, Civic Centre, 83 Krogh Street, Louis Trichardt.

Completed bid documents signed by a duly authorised person, sealed in an envelope clearly marked "*Tender No.8 of 2011: Supply and Delivery of Newsletters*" must reach the undersigned by depositing it into the tender box at the foyer of the main entrance to the Civic Centre by no later than **12:00 on Friday, 29 April 2011** when all tenders received will be opened in public in the Executive Committee Chamber, First Floor, Civic Centre, No. 83 Krogh Street, Louis Trichardt.

The Municipality is not bound to accept the lowest or any bid and reserves the right to accept any part of a bid. Bids must remain valid for a period of ninety (90) days after closing date of submission thereof. Submitted tenders will be evaluated on 80/20 score points.

Bids which are late, incomplete, unsigned or submitted in pencil or by telegraph or facsimile or electronically by e-mail, or not having the following documents attached for evaluation or not complying with the tender specifications, will not be evaluated and will be disqualified:

- Original valid Tax Clearance Certificate
- A certified copy of Company Registration Certificate
- Certified copy/copies of company owner(s) ID Book(s).

All technical enquiries can be directed to the Director Community Services, Mr E L Mugari or Mr L Bobodi at (015) 519 3000, while procurement enquiries should be directed to Mr N A Mathivha at (015) 519 3044.

Civic Centre
83 Krogh Street
LOUIS TRICHARDT

Notice No. 19/2011
File No. 8/3/2/1016

MR. A S TSHIKALANGE
MUNICIPAL MANAGER