

MAKHADO MUNICIPALITY
QUOTE NO. MAK00045/2011

QUOTATIONS: SUPPLY AND DELIVERY OF OFFICE FURNITURE

All interested service providers are hereby invited to submit written quotations and deliver them to the Municipality's tender box.

The specification is as follows:

Combined top partitioned desk for 7 officials
Provisional space for wall shelf to be considered
The area for the office space is 48.5 square meter
Office shape is rectangular with built-in cupboard on the western side
Office over-all dimension is (9.1/4.93)m
1.2m Closed shelf to be provided on 4.1m length to close open two doors entrance

Quotations are requested to be submitted with a catalogue / sample

Requirements:

- **Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.
6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number "**MAK00045/2011**" & description "**SUPPLY AND DELIVERY OF OFFICE FURNITURE**" and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 03 June 2011**.

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council's Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr Mphaphuli T.K** only at telephone number **015 519 3225** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.

4. Admin enquiries can be directed to Ms TP Ntsieni and Mr Ramabulana M at 015 519 3129/3179

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
0920

AS TSHIKALANGE
MUNICIPAL MANAGER

Notice no : 49/2011
File no : 8/3/2/1