

**MAKHADO MUNICIPALITY
QUOTE NO. MAK000095/2011**

QUOTATION: SUPPLY AND DELIVERY OF OFFICE FURNITURES

Suitable potential service providers are hereby invited to submit written quotations for the **SUPPLY AND DELIVERY OF OFFICE FURNITURES.**

The Specification is as follows:

SPEAKER'S OFFICE

- **1 X Platinum Executive Desk with Credenza 33001 X 1200WX**
- **2 X Glass door Wall Unit**
- **2 X Wooden door Wall Unit**
- **1X High back Executive Leather Chair, solid Mahogany Five Star Base**
- **8 X Leather Visitor Chair**
- **1 X Round Boardroom Table with leather Inlay**

CHIEF WHIP'S OFFICE

- **1 X Pacific Executive Desk 2800**
- **1 X High back leather chair**
- **2 X Glass door wall unit**
- **2 X Wooden door wall unit**
- **4 X Leather visitors chair**

DIRECOR: COMMUNITY SERVICES OFFICE

- **6 X Leather visitor's chair**
- **1 X Round boardroom table**

ASSISTANT MANAGER: COUNCILLORS AFFAIRS

- **1 X Pacific Executive desk 2800**
- **1 X High back leather chair**
- **2 X Glass door wall unit**
- **2 X Wooden door wall unit**
- **4 X Leather visitors chair**

Requirements

- **Valid Original Tax Clearance Certificate**
- **Certified copy of ID**
- **Copy of company registration certificate**

Quotations must be as follows:

1. be signed by an authorized person of the supplier
2. be on an original letter head of the company/enterprise
3. be valid for a period of sixty (60) days from the closing date
4. clearly indicate the price charged vat inclusive
5. be accompanied by an original valid SARS Tax Clearance Certificate.

6. be accompanied by fully completed MBD 6.1 obtainable from the municipality or can be downloaded from municipal website www.makhado.gov.za.

Fully priced and signed quotations must be sealed in an envelope clearly marked quote number “**MAK000095/2011**” & description “**SUPPLY AND DELIVERY OF OFFICE FURNITURES**” and be deposited in the tender box at the foyer of the Civic Centre at the physical address reflected below by no later than **12H00 of 30 SEPTEMBER 2011**

Quotations received will be assessed in accordance with the Municipal Supply Chain Management Regulations, 2005 read with Council’s Supply Chain Management Policy and 80/20 points scoring will be used.

Please Note:

1. No quotation by facsimile or by e-mail will be accepted.
2. Enquiries in this regard must be directed to **Mr Lukheli J** only at telephone number **015 519 3211** during office hours.
3. Council reserves the right not to accept lowest or any quotation or to accept part of a quotation only.
4. Admin enquiries can be directed to **Ms TP Ntsieni or Ms Nefolovhodwe** at **015 519 3129/3179**

Civic Centre
83 Krogh Street
LOUIS TRICHARDT
920

AS TSHIKALANGE

**MUNICIPAL
MANAGER**

**Notice no : 127/2011
File no : 8/3/2/1**